

**REGULAR SCHOOL BOARD MEETING  
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC  
JUNE 19, 2017**

**MEMBERS PRESENT:** Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Brenda Rachner, Katie Smith, Bob Carlson

**OTHERS PRESENT:** Jim Erickson, LeAnn Christensen, Stacy Gaffney, Martha Anderson, Pam Peterson, Josh Hetfeld

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on June 15, 2017.

Motion Bob Carlson/Katie Smith to approve the minutes of the regular meeting and executive session of May 15, 2017. Motion carried.

Motion Terry Larsen/Melanie Johnson to approve the financial report for the month ending May 31, 2017 as reported by Brenda Rachner. Motion carried.

Motion Brenda Rachner/Katie Smith to approve payroll expenditures of \$300,013.90 and vouchers numbered 1127431 through 1127569, plus ACH transfers totaling \$506,118.61 for May 2017. Motion carried.

Motion Brenda Rachner/Wendy Larson to approve and release vouchers numbered 1127579 through 1127640 plus ACH payments dated June 19, 2017 totaling \$52,354.67. Motion carried.

**Audience Recognition:** None

CUE Director, Jennifer Swenson, spoke to the Board about what has been happening with Communities United in Education. Over the 2016-17 school year, there were a total of 726 registrations for the 100 courses offered. The program is shared with Siren.

Student fees were discussed. Lunch and breakfast fees are not required to increase. Motion Terry Larsen/Brenda Rachner to approve the lunch and breakfast prices and student fees remain the same for the 2017-2018 school year as follows:

- PK-6 Lunch \$1.95, 7-12 Lunch \$2.15, Adult \$3.00, Breakfast \$1.10
- \$5, 5-12 Registration
- \$5, Parking Permit
- \$100, Drivers Ed

Motion carried.

Motion Wendy Larsen/Melanie Johnson to approve five new Youth Options requests as presented. Motion carried.

**Staff Resignations:**

- Motion Wendy Larson/Bob Carlson to approve the retirement resignation from Rhonda Erickson as cook. Motion carried.
- Motion Terry Larsen/Melanie Johnson to approve the resignation from Dawn Schultz as a part-time Elementary Art Teacher. Motion carried.
- Motion Wendy Larson/Brenda Rachner to approve the resignation from Hayley Buchanan as Elementary Phy Ed Teacher. Motion carried.
- Motion Terry Larsen/Wendy Larson to approve the resignation from AJ Salquist as 2<sup>nd</sup> Grade Teacher. Motion carried.
- Motion Wendy Larson/Melanie Connor to approve the resignation from Joel Anderson as Special Ed Teacher/Special Ed Director. Motion carried.

- Motion Brenda Rachner/Wendy Larson to approve the resignation from Melanie Olsen as Middle School Social Studies Teacher. Motion carried.
- Motion Wendy Larson/Bob Carlson to approve the resignation from Jason Matthys as High School Math Teacher. Motion carried.

**Committee Reports:**

**Policy** – The second readings of the following policies were read, and motions were made:

- Motion Wendy Larson/Melanie Johnson to approve the Unpaid Meals Policy. Motion carried.
- Motion Brenda Rachner/Katie Smith to approve the Employment References and Verification Policy. Motion carried.
- Motion Terry Larsen/Wendy Larson to approve the Public Complaint Policy. Motion carried.
- Motion Brenda Rachner/Wendy Larson to approve the District and Tribal Communication Policy. Motion carried.
- Motion Bob Carlson/Melanie Johnson to approve the Student Directory Data Policy. Motion carried.

**Property-** Melanie Johnson reported the committee met to review the concession stand project. After months of reviewing and comparing prices and options, the committee recommends accepting the Backwoods Log Homes bid in the amount of \$178,820.00. Other summer maintenance projects discussed was the sidewalk project along Fairgrounds Road and blacktopping of the driveway at the 5-12 building.

**Personnel** – Mark Elliott reported the committee met to discuss PTO (paid time off) vs the current vacation/sick time procedure. It was decided to keep the current procedure in place for now. Staffing for the 2017-18 school year was discussed and interviews have been taking place. The health care usage report from Health Partners/Noah Insurance was reviewed and discussed.

**Principal Reports:**

**Mrs. Anderson** – Summer School at the Elementary building has started, with 190 students in attendance. The family field trip to Wild Mountain is schedule for Friday, June. 23.

**Mr. Hetfeld** – 44 Seniors participated in the graduation ceremony on May 20. The ceremony included performances by the High School band and choir. Addresses were given by David Grieff (Valedictorian) and Sunny Cone (Salutatorian). The commencement address was given by 2007 Webster graduate Paul Oleson, who is currently a Principal Development Engineer and DeltaHawk Engines in Milwaukee.

**Mrs. Peterson** – 15 students are attending academic summer school. 22 students are attending Shooting Stars STEM camp at CESA; exploring connections between science, math, technology, engineering, & innovation.

Motion Wendy Larson/Katie Smith to adjourn to Executive Session at 6:31 p.m. pursuant to 19.85 (1) (c) for the purpose of discussing the following openings: MS Baseball, Food Service, MS Science Teacher, HS Math Teacher, and an Elementary Teacher. Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Brenda Rachner, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,

Wendy Larson  
School Board Clerk