

**REGULAR SCHOOL BOARD MEETING  
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC  
May 21, 2018**

**MEMBERS PRESENT:** Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Katie Smith, Bob Carlson

**MEMBERS ABSENT:** Brenda Rachner

**OTHERS PRESENT:** Jim Erickson, LeAnn Christensen, Crystal Houman, Josh Hetfeld

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on May 17, 2018.

Motion Terry Larsen/ Wendy Larson to approve the minutes of the regular meeting, executive session of April 16, 2018; re-organization meeting of April 23, 2018 and special meeting of May 9, 2018. Motion carried.

Motion Wendy Larson/ Melanie Johnson to approve the financial report for the month ending April 30, 2018, as reported by Mark Elliott. Motion carried.

Motion Bob Carlson/ Wendy Larson to approve payroll expenditures of \$267,682.97 and vouchers numbered 1128460 through 1128558, plus ACH transfers totaling \$407,408.53 for April 2018. Motion carried.

Motion Terry Larsen/ Melanie Johnson to approve and release vouchers numbered 1128567 through 1128630 plus ACH payments dated May 21, 2018 totaling \$113,504.14. Motion carried.

**Audience Recognition:** None

Mr. Dorn explained the trip to Skills USA competition in Madison. The students represented our district well, with one student placing 3<sup>rd</sup> in CNC machining.

Mrs. Ingalls presented to the board the Health Office Report for the 2017-18 school year.

Open enrollment applications were presented to the Board for approval/denial. Motion Wendy Larson/ Melanie Johnson to approve the Open Enrollment students with one exception as indicated on the enrollment sheets for the upcoming 2018-2019 school year. Motion carried.

Early College Credit Program applications were presented to the Board for approval/denial. Motion Terry Larsen/ Wendy Larson to approve ECCP application. Motion Carried.

Start College Now application was presented to the Board for approval/denial. Motion Terry Larsen/Wendy Larson to approve Start College Now Application. Motion Carried.

**Staff Resignation:**

Wendy Larson/Katie Smith to accept the resignation from Dylan Romanoski, HS English. Motion Carried.

Bob Carlson/Melanie Johnson to accept the resignation from Lauren Amundson, MS Special Education Teacher. Motion Carried.

Terry Larsen/Katie Smith to accept the resignation from Tammy Quatman, MS Softball. Motion Carried.

Terry Larsen/ Bob Carlson Motion to create Skills USA Activity Account. Motion Approved.

Katie Smith/Melanie Johnson Motion to create MS Stem Activity Account. Motion Approved.

Melanie Johnson/Katie Smith Motion to create Class of 2019 Activity Account. Motion Approved.

**Committee Reports:**

Policy: Wendy Larson spoke about the second reading of the following policies: New Student Policies on Part Time Enrollment, Start College Now, Early College Credit Program. Updated Policies on Student Assessment and Student Conduct. Proposed Changes to the Employee Handbook for Teacher Retirement, Teacher Personal Days and Addition of Golf Coach to Appendix A.

Motion Wendy Larson/ Melanie Johnson to approve the New Student Policies on Part Time Enrollment at the second reading as presented. Motion carried.

Motion Terry Larsen/ Wendy Larson to approve the Start College Now policy at the second reading as presented. Motion carried.

Motion Melanie Johnson/Katie Smith to approve the Early College Credit Program Policy at the second reading as presented. Motion carried.

Motion Bob Carlson to approve the updates to the Policies on Student Assessment and Student Conduct at the second reading as presented. Motion carried.

Motion Terry Larsen/Wendy Larson to approve the Proposed Changes to the Employee Handbook for Teacher Retirement, Teacher Personal Days and Addition of Golf Coach to Appendix A at the second reading as presented. Motion carried.

Property: Melanie talked about the school safety grant. Discussed traffic flow. Also that the Committee toured the Elementary and Athletic Complex looking at future changes.

**Principals Reports:**

Mr. Hetfeld reported on graduation. He also reported on Award and Scholarship banquet. Baseball and track both won the Conference. HS ranks 100<sup>th</sup> in the US New and World Report.

Motion Katie Smith/ Wendy Larson to adjourn to the Executive Session at 6:41 p.m. pursuant to 19.85 (1) (c) for the consideration of Pupil Services, Secretary, MS Softball, HS Math. Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,

Wendy Larson  
School Board Clerk