

**REGULAR SCHOOL BOARD MEETING**  
**SCHOOL DISTRICT OF WEBSTER / 5-12 School – IMC**  
**December 19, 2016**

**MEMBERS PRESENT:** Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Brenda Rachner, Katie Smith, Bob Carlson

**OTHERS PRESENT:** Jim Erickson, LeAnn Christensen, Stacy Gaffney, Martha Anderson, Josh Hetfeld, Pam Peterson, Brian Sears

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on December 15, 2016.

Motion Wendy Larson/Katie Smith to approve the minutes of the regular meeting and executive session of November 21, 2016. Motion carried.

Motion Terry Larsen/Wendy Larson to approve the financial report for the month ending November 30, 2016 as reported by Brenda Rachner. Motion carried.

Motion Brenda Rachner/Bob Carlson to approve payroll expenditures of \$274,612.72 and vouchers numbered 1126888 through 1127003, plus ACH transfers totaling \$504,884.26 for November 2016. Motion carried.

Motion Terry Larsen/Brenda Rachner to approve and release vouchers numbered 1127010 through 1127060 plus ACH payments dated December 19, 2016 totaling \$105,046.30. Motion carried.

**Audience Recognition:** None

Middle School Counselor, Ms. Fletcher, along with students from the Middle School, presented an example of a new program called “Students Supporting Students.” The students played out a bullying scenario and how it might get addressed by way of the new program.

Mrs. Merkt requested permission to take four Webster HS choir students to the Dorian Vocal Music Festival in January at Luther College in Decorah, Iowa. The students would participate in a two day mass choir rehearsal in preparation for a grand concert. Motion Wendy Larson/Melanie Johnson to approve the annual Dorian Vocal Music Festival trip to Iowa. Motion carried.

The Principals discussed the Department of Public Instruction’s school district report card. Each individual building’s score was shared with the Board.

**Staff Resignation:**

Motion Terry Larsen/Melanie Johnson to approve the resignation of Lisa Sigfrids as a Webster School Bus Driver. Motion carried.

**Committee Reports:**

**Property** – Melanie Johnson reported the committee met to discuss the bidding process for the concession stand. After only receiving one bid, the committee would like to revisit the bidding process before making any recommendations to the Board.

**Principal Reports:**

**Mrs. Peterson** – Reported on Student-Led Conferences at the Middle School and the students that made the honor roll.

**Mrs. Anderson** – Reported on the TIES convention in Minneapolis that some of the teachers attended, focusing on integrating technology into their instruction.

**Mr. Hetfeld** – Reported on the Academic and Career Planning conference in December. Discussion on has begun on scheduling and course offerings for the next school year.

The January School Board meeting will be held at the Elementary School to accommodate for a Personalized Learning presentation.

Motion Wendy Larson/Katie Smith to adjourn to Executive Session at 6:34 p.m. pursuant to 19.85 (1) (c) for the purpose of discussing new staff contracts, fall sports coaching evaluations, and the Superintendents evaluation. Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Brenda Rachner, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,

Wendy Larson  
School Board Clerk