

**REGULAR SCHOOL BOARD MEETING**  
**School District of Webster**  
**Webster 5-12 School IMC**  
**November 18, 2024 - 5:00 pm**

**Board Members Present:** President Chaz Heinz, Vice President Terry Larsen, Treasurer Pamela Peterson, Clerk Kim Johnson, Directors Katie Smith, and Galina Werdier

**Board Members Absent:** Director Mark Elliott

Board President Chaz Heinz called the regular meeting to order at 5:10 pm. President Heinz was informed that the meeting was posted and the press was notified on November 14, 2024.

The full board and audience recited the pledge of allegiance.

Motion by Katie Smith/Galina Werdier to approve the minutes of the Regular Board Meeting and Executive Session of October 21, 2024. Motion carried.

Motion by Terry Larsen/Chaz Heinz to approve financial report for the month ending October 31, 2024 as reported by Pamela Peterson. Motion carried.

Motion by Pamela Peterson/Katie Smith to approve payroll expenditures of \$367,577.28 and vouchers numbered 1134382-1134436 plus ACH Transfers totaling \$486,908.72 for the month of October 2024. Motion carried.

Motion by Terry Larsen/Pamela Peterson to approve and release vouchers numbered 1134438-1134496 plus ACH payments dated November 18, 2024 totaling \$279,406.95. Motion carried.

**Profile of a Graduate Presentation – Middle/High School Staff Project:** Scott Swendiman and Keith Kemp were in attendance to present on this staff project.

**Audience Recognition:** None.

Motion by Terry Larsen/Katie Smith to approve the Early College Credit Program application as presented. Motion carried.

Motion by Pamela Peterson/Katie Smith to approve the Title III (English Language Learner) Local Plan as presented. Motion carried.

Motion by Terry Larsen/Pamela Peterson to approve that the current high school Advanced Engineering course be weighted. Motion carried.

Motion by Katie Smith/Pamela Peterson to approve the resignation of Full Time Custodian, Michael Kopesky, effective November 15, 2024. Motion carried.

Motion by Pamela Peterson/Galina Werdier to approve the resignation of High School Golf Coach, Steve Knutson, effective immediately. Motion carried.

**Policy – Committee of the Whole**

The first reading was completed on the *Neola Series 0000 – Bylaws (0100 - 0175.1)*

Joshua Hetfeld noted that there are cross references of policies throughout the Neola Book. The administration recommends that the board receives log-in access to Neola in order to view the policy book in its entirety while going through the drafting process.

Audience members had general questions regarding Neola and the process.

Kim Johnson discussed minor points regarding some of the policies in this first reading.

Kim Johnson suggested that the School Board Clerk receives a school-issued computer that will transition annually with any Clerk changes. This computer would hold electronic records of the Clerk and would eliminate the concern of crossing personal business with school board records. Joshua Hetfeld stated that this is something that the administration would further review.

### **Principal Reports**

- Elementary School: Ashley Nagel, Principal, reported on Behavior Solutions Training and recent events at the Elementary School. She provided an update on Act 20 and the recent end-of-day schedule change.
- Middle School: Ron Stelson, Principal, shared information on recent events at the Middle School, including Honors Band, the 7<sup>th</sup> Grade Retreat, Make a Difference Day, along with the previous and upcoming Senior Citizen Breakfast.
- High School: Jason Wolf, Principal, gave an overview of the recent Youth Frontiers Respect Retreat, and the annual National Honor Society Banquet.

### **District Administrator Report**

Joshua Hetfeld, District Administrator, provided general updates regarding the Spring School Board Election, District Report Cards (Timeline), the State Biennial Budget, and the recent training attended by members of the District Safety Team.

**Possible Future Agenda Items:** None.

Motion by Pamela Peterson/Katie Smith to adjourn to Executive session per Wisconsin Statute 19.85 (1)(c) at 5:56 pm. Roll call vote was taken with all members voting yes. Motion carried.

The regular session of the November 18, 2024 meeting reconvened at 6:08 pm.

Motion by Terry Larsen/Galina Werdier to approve hiring Andrea Schroetke as the Middle School Secretary. Motion carried.

Motion by Terry Larsen/Galina Werdier to approve hiring Sara Coveau as an Elementary Instructional Assistant. Motion carried.

Motion by Katie Smith/Galina Werdier to approve Reid Van Thomme as an Assistant Volunteer Middle School/High School Basketball Coach. Motion carried.

Motion by Pam Peterson/Katie Smith to adjourn at 6:11 p.m. Motion carried.

Respectfully submitted,



Kim Johnson, School Board Clerk