

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
January 15, 2018**

MEMBERS PRESENT: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Brenda Rachner, Katie Smith, Bob Carlson

OTHERS PRESENT: Jim Erickson, LeAnn Christensen, Brian Sears, Stacy Gaffney

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on January 11, 2018.

Motion Terry Larsen/Katie Smith to approve the minutes of the regular meeting and executive session of December 18, 2017. Motion carried.

Motion Melanie Johnson/Bob Carlson to approve the financial report for the month ending December 31, 2017, as reported by Brenda Rachner. Motion carried.

Motion Brenda Rachner/Wendy Larson to approve payroll expenditures of \$305,655.03 and vouchers numbered 1128127 through 1128206, plus ACH transfers totaling \$486,998.96 for December 2017. Motion carried.

Motion Terry Larsen/Brenda Rachner to approve and release vouchers numbered 1128211 through 1128269 plus ACH payments dated January 15, 2018 totaling \$73,369.80. Motion carried.

Audience Recognition: None

Mrs. Simon and students spoke about the STEM Club that was recently started to give students a chance to get involved with science, technology, engineering, and math activities. They meet twice a month, averaging about 25 students each night.

The School Board is required to determine the number of regular and special education spaces available for the open enrollment period. Motion Terry Larsen/Wendy Larson to approve the Open Enrollment space availability for the 2018-2019 school year as listed below:

2018-19 School District of Webster Enrollment Projection						
Class Size x Number of Sections = Capacity-Projected Enrollment = Spaces Available						
Grade	Class Size	# Sections	Capacity	Less Projected Enrollment	Space Available	Waiting List
EC		1				
PK	25	2	50	45	5	
K5	18	3	54	40	14	
1	18	3	54	45	9	
2	18	3	54	46	8	
3	18	3	54	48	6	
4	25	2	50	35	15	
5	25	3	75	53	22	
6	30	2	60	55	5	
7	30	2	60	50	10	
8	30	2	60	57	3	
9	30	2	60	39	21	
10	30	2	60	54	6	
11	30	2	60	47	13	
12	30	2	60	44	16	
Total				658		

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Motion Bob Carlson/Brenda Rachner to approve the Special Education Open Enrollment space availability for the 2018-2019 school year as listed below:

Special Education Open Enrollment Space Capacity

Building/Program	Case Load Weighted Capacity*	# Teacher FTE	Capacity	Projected Weighted Capacity*	Weighted Space Available	Student Spaces Available	Need to leave room open for ongoing referrals	
Early Childhood	12	1	12			0	4 in referral 1 B3 referral this spring	Dual program in which gen ed teacher is also SpEd teacher
Elementary K-4	26	2	52	49.8	2.2	0	2 in referral	
Middle School 5-8	26	3	78	71.8	6.2	0	3 in referral	
High School 9-12	26	2	52	56.3	-4.3	0	2 in referral	
Speech/Language Only	35	1	35	29.1	5.9	2		Updated 1/9/18

**Based upon guideline from DPI's Statewide Caseload Formula*

Staff Resignations:

Motion Wendy Larson/Melanie Johnson to approve the resignation from Scott Hoefs as Middle School Baseball Coach. Motion carried.

Motion Brenda Rachner/Wendy Larson to approve the resignation from Kim Flodin as Assistant Volleyball Coach. Motion carried.

The Board reviewed the itinerary for the 2019 Spanish Club Trip to Mexico, Belize, and Guatemala. Brenda Rachner/Katie Smith to approve the 2019 Spanish Club trip. Motion carried.

Superintendent Erickson reported that he met with staff to draft the 2018-2019 school calendar. The draft was shared with the Board for any suggestions before adoption at the February meeting.

Committee Meetings:

Policy – Wendy Larson reported the committee met and reviewed a number of new and updated policies. First readings (new district policies): Methods of Procurement, Financial Management and Internal Controls, Standards of Conduct in Purchasing and Contracting. First readings (new student policies): 504 Plans and Services for Students with Disabilities and Graduation Ceremonies. (Updated policies): Local Wellness Policy, Indian Policies and Procedures, Guidance and Counseling programs.

Motion Wendy Larson/Brenda Rachner to approve the Indian Policy and Procedures policy, to replace the one that was approved at the November meeting. Motion carried.

Curriculum – Brenda Rachner reported the committee met and reviewed the School Report Card. They also discussed Driver's Ed fees.

Motion Wendy Larson/Brenda Rachner to increase the Driver's Ed fees for out of district students from \$100 to \$200. Motion carried.

Principals Reports:

Mr. Hetfeld and Mrs. Anderson reported on their trip to Harrisburg, South Dakota for a Personalized Learning site visit. Mrs. Peterson told the Board about a \$500 donation from the Webb Lake Men's Club toward clothing and supplies for our students.

Motion Terry Larsen/Bob Carlson to adjourn to the Executive Session at 6:46 p.m. pursuant to 19.85 (1) (c) for the consideration of volunteer coaches, assistant softball coach, and mid-year teacher evaluations. Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Brenda Rachner, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,

Wendy Larson
School Board Clerk