

Policy #: 886.1

SCHOOL DISTRICT OF WEBSTER

Date Adopted: January 15, 2018

Date Revised:

Policy Title: American Indian Policies and Procedures

It is the intent of the Webster School District that all Indian children of school age have equal access to all programs, services, and activities offered within the school district. To this end, the Webster School District will consult with local tribal officials and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not being adequately met.

The following American Indian policies and procedures become effective upon school board approval:

POLICY 1: The LEA will disseminate relevant applications, evaluations, program plans and information related to the LEA's education program and activities with sufficient advance notice to allow tribes and parents of American Indian children the opportunity to review and make recommendations. [34CFR222.94(a)(I)]

- i. Tribal Officials and parents of American Indian students will be given notice of all information related to equal participation or the content of the education program and the Impact Aid Application through tribal approved methods of communication which includes letters sent home with students, email, posting in tribal buildings and also on the school webpage at www.webster.k12.wi.us. Information will also be given to parents regarding the locations where the pertinent information can be found, which will be, the Tribal Education Office and the Webster School District Office and also on the school webpage at www.webster.k12.wi.us.
- ii. Parents of American Indians students and Tribal Officials will be given notice of meetings two weeks in advance.

PROCEDURE 1: The District Administrator/designee will, as soon as reasonably possible after such information becomes available, but no later than one week in advance of any meeting, email to tribal officials a copy of the following documents:

- Impact Aid FY 2018 application;
- Evaluation of all educational programs assisted with Impact Aid funds; and
- Plans for education programs the District intends to initiate or eliminate

In addition, information regarding these materials may be included in the District's monthly newspaper, The Bridge, which is made available to all parents of American Indian students and Tribal officials, if appropriate.

Parents of American Indian children, Tribal Officials and the public will be given notice of any, and all meetings related to equal participation or the content of the educational program by including information about meeting times and locations and frequency. One week prior to said meeting, the parents of American Indian students and Tribal Officials will be notified by tribal

Policy #: 886.1

SCHOOL DISTRICT OF WEBSTER

Date Adopted: January 15, 2018

Date Revised:

Policy Title: American Indian Policies and Procedures

approved methods of communication, which includes letters sent home with students, email, and posting notices in tribal buildings. The location, date and time of any meeting described above may be posted in the manner listed above, and also on the school webpage at www.webster.k12.wi.us.

POLICY 2: The School District of Webster will provide an opportunity for the St. Croix Chippewa Indians Tribe and parents of American Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational program and activities. [34CFR222.94(a)(2)]

- i. Notify tribes and the parents of American Indian children of the opportunity to submit comments, recommendations, and other input concerning the educational programs including but not limited to math, science and social studies and co-curricular activities including but not limited to sports, music, field trips and clubs, by mail, email, by attending any monthly, quarterly, or annual meeting, by contacting a tribal representative, or appearing in person by visiting the Webster School district office.
- ii. At any time, parents of American Indian Students and Tribal Officials are welcome to submit comments, recommendations, and other input concerning the educational and co-curricular activities of the Webster School District.
- iii. The School District of Webster will communicate with parent(s)/officials using their preferred methods of communication which includes letters sent home with students, email and posting notices in tribal buildings.
- iv. If participation in surveys or questionnaires results in a low rate of participation or established meetings yield in a low rate of participation by the parents of American Indian students and Tribal Officials, the School District of Webster will re-evaluate its plan and consult with Tribal Officials on ways to improve participation. The School District of Webster may re-locate or change times of meetings to encourage participation.

PROCEDURE 2: In order to allow American Indian parents and Tribal Officials to make commentary concerning (1) the needs of their children and the ways in which they can assist them in realizing the benefits of the education programs; (2) the overall operation of the District's education program; and (3) the degree of parental participation allowed in the same, the Board will mail parents of American Indian children and Tribal officials a questionnaire requesting their input and recommendations quarterly, and will thereafter hold a Board meeting where such commentary may be reviewed by American Indian parents, Tribal officials, and the Board. Only items related to the survey will be addressed. Two weeks prior to the meeting, the parents of American Indian students and Tribal Officials will be notified using tribal approved methods of communication, which includes letters sent home with students, email and posting

Policy #: 886.1

SCHOOL DISTRICT OF WEBSTER

Date Adopted: January 15, 2018

Date Revised:

Policy Title: American Indian Policies and Procedures

notices in all tribal buildings and through the school webpage at www.webster.k12.wi.us.

The Webster School District will regularly consult and involve tribal officials and parents in the planning and development of education programs and activities. American Indian representation will be solicited for all major task forces, committees, etc. so that American Indian people will have a forum for input of their views in the formulation of our total school district program, including curriculum and activities.

American Indian parents and Tribal officials will be given notice of any and all meetings by including in the above-referred questionnaire to be disseminated each quarter information as to the location of legally posted Board notices. The location, date and time of any meeting described above shall be given notice one week in advance using tribal approved methods of communication which includes letters sent home with students, email and posting notices in all tribal buildings and also through the school webpage at www.webster.k12.wi.us.

If participation in the survey results in a low rate or the established meetings yield low participation by the parents of American Indian children and Tribal officials, the School District of Webster will re-evaluate its plan and consult with parents of American Indian children and Tribal officials on ways to improve and enhance participation in the consultation process. The School District of Webster may relocate meetings or change times to encourage participation.

POLICY 3: The School District of Webster will encourage American Indian students to participate in all curricular subjects including but not limited to math, science and social studies and co-curricular activities including but not limited to sports, music, field trips and clubs, and will quarterly assess the extent to which American Indian Children participate on an equal basis with non-Indian children in the District's education programs and activities. [34CFR222.94(a)(3)]

- i. Quarterly, a survey or questionnaire will be distributed to all staff of curricular or co-curricular programs to assess the extent to which equal participation of American Indian students is at what percent of participation is in each program.
- ii. All educational programs including but not limited to math, science and social studies and all co- curricular programs including but not limited to sports, music, field trips and clubs will be assessed to ensure American Indians students participate on an equal basis with non-Indian students.
- iii. Quarterly, after reviewing the results of school data the School District of Webster will share its assessment findings with the parents of American Indian students and Tribal Officials through the tribal approved methods of communication, which includes letters sent home with students, email, posting in all tribal buildings and through the school webpage at www.Webster.k12.wi.us.
- iv. At any time, through direct communication, such as phone call, email, letter or

Policy #: 886.1

SCHOOL DISTRICT OF WEBSTER

Date Adopted: January 15, 2018

Date Revised:

Policy Title: American Indian Policies and Procedures

- visiting the school district office, or at any monthly, quarterly, or annual school board meeting, obtain results of findings of any assessments concerning American Indian student participation in all academic subjects including but not limited to math, science and social studies and all co-curricular activities including but not limited to sports, music, field trips and clubs on an equal basis.
- v. The parents of American Indian students, Tribal Officials and any other interested parties will be given an adequate time of 10 days to review and provide meaningful input on any recommendations and questions concerning the school district's academic subjects including but not limited to math, science and social studies, and co-curricular activities including but not limited to sports, music, field trips and clubs.
 - vi. The School will provide an adequate time of 10 days for parents of American Indian students and Tribal Officials to review the assessments and provide meaningful input on any recommendations concerning academic subjects and co-curricular activities.
 - vii. Recommendations or suggestions concerning the school district's academic subjects including but not limited to math, science and social studies and co-curricular activities including but not limited to sports, music, field trips and clubs will be submitted to the District Administrator and Board of Education for review, consideration and possible adoption.

PROCEDURE 3: The School District of Webster will take the following measures to quarterly assess the extent to which American Indian children participate on an equal basis with non-American Indian children in the District's education programs and activities.

- i. The School District of Webster will monitor American Indian student participation in all academic subjects including but not limited to math, science, and social studies, and co-curricular activities including but not limited to sports, music, field trips, and clubs.
- ii. School district officials will review quarterly school data to assess the extent of American Indian children's participation in the District's educational programs including but not limited to math, science and social studies, and co-curricular activities including but not limited to sports, music, field trips, and clubs on an equal basis.
- iii. The School District of Webster will share its assessment of district funding, American Indian student participation, related academic achievements and other related data and it will be shared with the parents of American Indian children and tribal officials by mail, or the District web page at www.webster.k12.wi.us and tribal approved methods of communication, which includes letters sent home with students, email, and posting in all tribal buildings one week prior to any meeting.

Policy #: 886.1

SCHOOL DISTRICT OF WEBSTER

Date Adopted: January 15, 2018

Date Revised:

Policy Title: American Indian Policies and Procedures

- iv. Parents of American Indian children, tribal officials and other interested parties may express their views on participation at any time through direct communication (such as phone call, email, letter or visiting the school district office) with the school district or at any monthly, quarterly or annual school board meeting. Tribal Officials and parents of American Indian students will be given a ten day notice prior to the meetings in order to review and assess all evaluations.
- v. Procedures for modifying District policy are established and will be continually articulated. Procedures will allow for tribal and parental assessment of American Indian child's participation in Webster education programs and activities. Any recommendations will be considered by the Board of Education for possible adoption.
- vi. Copies of all meeting reports will be provided to tribal officials by mail, email or on the school webpage at www.webster.k12.wi.us.

POLICY 4: The School District of Webster will modify the IPPs if necessary, based upon the results of any assessment or input described in this document. [34CRF222.94 (a)(4)]

- i. At any time, parents of American Indian students or Tribal Officials can express their questions and concerns and make recommendations for changes to the IPPs by attending monthly, quarterly or annual meetings, phone call, email, a visit to the district office, letter, or contacting the Title VII coordinator.
- ii. An advisory committee will review all recommendations to be submitted and approved by the school board.
- iii. The Advisory committee and Tribal officials will consider the recommendations for changes to the IPPs and submit them to the Webster Board of Education to review for approval and adoption.
- iv. Changes to the IPPs will be implemented in the month immediately following the month in which the joint meeting between the St. Croix Chippewa Tribal Officials, St. Croix Chippewa Education Board and the Webster Board of Education is held for approval or disapproval.
- v. Two weeks after the Webster Board of Education approves the changes the IPP, Tribal Officials, the parents of American Indian students and other will be made aware of any changes to the IPPs by tribal approved methods of communication, which includes letters sent home with students, email, posting in all tribal buildings and through the school webpage at www.webster.k12.wi.us.

PROCEDURE 4: At any time, parents of American Indian Students or Tribal Officials can express their concerns and make recommendations for changes to the IPPs by attending

Policy #: 886.1

SCHOOL DISTRICT OF WEBSTER

Date Adopted: January 15, 2018

Date Revised:

Policy Title: American Indian Policies and Procedures

monthly, quarterly or annual meetings, phone call, email, a visit to the district office, letter or by contacting the Title VII coordinator. When it appears that a concern does exist regarding the educational programming for American Indian students, an advisory committee will be appointed by the District Administrator. The Tribal Education Board will be asked to submit a list of potential members to the District Administrator. The School Board will approve the Administrator's appointments. The Advisory Committee will be charged with the following:

- Review the American Indian input and opportunity for input and the Webster District's response to the American Indian comments recommending changes in the District's policies and procedures and recommend modification of the policies and procedures if necessary, to respond to American Indian input.
- For those concerns found to have merit, develop a list of recommendations
- Present the recommendations to the Tribal Education Board for their input and reaction.
- The Advisory Committee, along with representatives from the Tribal Education Board will present their recommendations to the Webster Board of Education.
- The Tribal Education Board will report to the School Board on the impact of the action taken prior to the annual joint meeting. New or continuing educational concerns will be identified.
- The parents of American Indian students and Tribal Officials will be made aware of any possible changes to the IPPs by tribal approved methods of communication which includes, letters sent home with students, email, posting in all tribal buildings and on the Webster School webpage at www.webster.k12.wi.us.
- Finally, the Webster Board of Education will approve the changes to the IPPs in the month immediately following the month in which the joint meeting between the St. Croix Chippewa Tribal Officials, and the Webster Board of Education is held.

POLICY 5: The School District of Webster will respond at least annually in writing to comments and recommendations made by the tribes or parents of American Indian children, and disseminate the responses to the tribe and parents of American Indian children prior to submission of the IPPs by the LEA.

[34CRF222.94(a)(5)]

- i. The Webster Board of Education will respond annually in writing to comments and recommendations made by parents of American Indian students and Tribal Officials to the IPPs, using the tribal approved methods of communication, which includes letters sent home with students, email, posting in tribal buildings and on the school webpage at www.webster.k12.wi.us within a two week period of time.

Policy #: 886.1

SCHOOL DISTRICT OF WEBSTER

Date Adopted: January 15, 2018

Date Revised:

Policy Title: American Indian Policies and Procedures

- ii. The Webster Board of Education will disseminate the responses to the comments and recommendations of parents of American Indian students and Tribal Officials by the tribal approved methods of communication, which includes letters sent home with students, email, posting in all tribal buildings and on the school webpage at www.webster.k12.wi.us. within a two week period of time.

PROCEDURE 5: The School District of Webster will at least annually, respond in writing to comments and recommendations made by the St. Croix Chippewa Education Office, tribal officials, or parents of American Indian children, and disseminate the responses to all parties tribal approved methods of communication, which includes letters sent home with students, email, posting in all tribal buildings and on the school webpage at www.webster.k12.wi.us, prior to the submission of the IPPs by the District.

POLICY 6: The School District of Webster will provide a copy of the IPPs annually to the affected tribe or tribes. [34CRF222.94(a)(6)]

- i. Annually, after submission of the Impact Aid application, the School District of Webster will provide a copy of the current American Indian Policies and Procedures to the St. Croix Chippewa Education Office using mail, email and the school webpage at www.webster.k12.wi.us.

PROCEDURE 6: The School District of Webster will annually, after submission of the Impact Aid application is completed, provide a copy of the current American Indian Policies and Procedures to the St. Croix Chippewa Education Office by mail or email also post on the school webpage at www.webster.k12.wi.us

