

Policy Ad Hoc Committee – Regular Session - January 02, 2025

Ad Hoc Members Present: Kim Johnson, Chair, and Chaz Heinz

Ad Hoc Members Absent: Pamela Peterson

Others Present: Joshua Hetfeld, District Administrator

Kim Johnson, Committee Chair, called the Policy Ad Hoc Committee Meeting of January 02, 2025, to order at 3:00 p.m.

Joshua Hetfeld, District Administrator, reviewed the proposed template ‘Policy Process Flowchart’ with the committee. After a brief discussion, it was agreed to move the ‘public viewing of the proposed policies’ to step two in conjunction of the first reading by the full board. It was also decided that if the committee had concerns towards whether or not a policy was applicable to our district, that the committee would table the policy, and before final approval of the Neola Policy Book, the committee would give the board a full list of those policies in question to get the opinion of the full board whether or not they wish to adopt the policy or something similar to it.

Joshua Hetfeld informed the board that there are three community members who are willing to review the draft Neola policies, and make some comparisons to other districts who are currently using Neola and how they utilize the program. The committee felt it would be good to have this community input before fully adopting the full book.

Joshua Hetfeld addressed the committee with some revisions that he and his administrative staff made after Chaz and Kim had presented their notes on policies that have gone through a 1st reading. Many of these changes were minor and had to do with grammatical errors, along with renumbering some of our current policies to fit the Neola’s system; For example, Policy #187 (WASB)– Public Participation at Board Meeting, was changed to 167.3 (Neola).

In addition, it was noted that drafted Policy 167.3 (Neola) states “The board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on district matters.” The committee felt the sentence from our current policy, “The period of public comment is open only to district residents and a parent/guardian of open enrolled students, unless the board approves non-resident participation on a majority vote” was better suited for our district. The committee also felt that “staff” should be inserted after the words “district residents” to include any staff who may live outside of the district.

The committee also reviewed Policy 1240 – Evaluation of the District Administrator. They looked at a sample of an evaluation, and decided to move forward with a shortened version for the first time and use the full evaluation after the end of the school year. The process will be as follows:

The full board will be asked to fill out a questionnaire. The policy committee will then create a summary of those answers and present the summary back to the full board. Chaz will meet with the District Administrator for the review and after that, the District Administrator will meet with the board to ask/answer any questions that may arise.

The Policy Ad Hoc Committee Meeting of January 02, 2025 was adjourned at 5:53 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kim Johnson', written in a cursive style.

Kim Johnson, Chair