

REGULAR SCHOOL BOARD MTG
School District of Webster/5-12 School IMC
July 16, 2018 – 6:00 p.m.

Members Present: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Brenda Rachner, Bob Carlson, Katie Smith

Members Absent:

Others Present: Jim Erickson, Kim Johnson, Brian Sears

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on July 12, 2018.

Motion Melanie Johnson/Bob Carlson to approve the minutes of the regular meeting and executive session of June 18, 2018. Motion carried.

Motion Terry Larsen/Wendy Larson to approve the financial report for the month ending June 30, 2018, as reported by Mark Elliott. Motion carried.

Motion Wendy Larson/Bob Carlson to approve payroll expenditures of \$357,447.32 and vouchers numbered 1128666 through 1128793, plus ACH transfers totaling \$484,366.42 for June 2018. Motion carried.

Motion Brenda Rachner/Melanie Johnson to approve and release vouchers numbered 1128794 through 1128833 plus ACH payments dated July 16, 2018 totaling \$191,655.60. Motion carried.

Student Assurance Services is the company that has been providing our student insurance. The cost of the premium renewal cost per student will remain the same. Motion Wendy Larson/Terry Larsen to renew the policy with Student Assurance Services for the 2018-2019 school year at a rate of \$4 per student. Motion carried

The annual renewal for the school's membership in the WIAA is due. Motion Bob Carlson/Brenda Rachner to approve the Senior High Membership in the WIAA for the 2018-2019 school year. Motion carried.

Motion Brenda Rachner/Bob Carlson to approve the changes to the MS/HS Student Handbook for 2018-2019. Motion carried.

Superintendent Erickson shared the estimated compensation and terms of payment for the annual audit from Stotz & Company. Motion Terry Larsen/Melanie Johnson to approve the audit proposal from Stotz & Company for the 2017-2018 standard financial and compliance audit for \$11,750. Motion carried.

The Board reviewed the 2017-2018 budget from the District Accountant. Motion Wendy Larson/Bob Carlson to approve the budget revisions as presented. Motion carried.

Motion Melanie Johnson/Wendy Larson to approve the resignation of Tyler Bridley, Instructional Aide. Motion carried, 6 – yes, 1 abstained (M Elliott).

The Board reviewed the renewal rates from Health Partners for the District's health and dental insurance. The proposal presents a decrease of 2% to the health plan and an increase of 5% to dental. The dental plan will now include the "Lil Partners" program covering normal dental work for children 12 and under

(excluding orthodontia and other big items). Motion Terry Larsen/Bob Carlson to approve the Health Partners insurance proposal for the 2018-2019 school year as presented. Motion carried 6 – yes, 1 – abstained (K Smith).


Committee Reports:

Melanie Johnson reported that the Property Committee had met with Luke Schultz of CESA 10. They discussed long-range planning for maintenance projects to include all buildings and athletic complexes. For a cost of \$8,500, CESA 10 will create a plan to prioritize future maintenance projects. In the event the district decides to move forward with the projects with CESA 10, they will absorb the cost of \$8,500. Melanie also reported that work continues on the concession stand, with plans of having it all completed by the start of the fall sports season.

Mark Elliot reported that the Personnel Committee had met on July 10th to review the new Health and Dental policies for 2018-2019. The committee also discussed employee raises for the upcoming year.

Motion Wendy Larson/Katie Smith to adjourn to Executive Session at 6:20 p.m. pursuant to 19.85 (1) (c) for the consideration of new staff contracts for Elementary Teacher and Employee Compensation for 2018-2019. A roll call vote was taken: Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Brenda Rachner, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,


Wendy Larson

School Board Clerk

REGULAR SCHOOL BOARD MTG
School District of Webster/5-12 School IMC
August 20, 2018 – 6:00 p.m.

Members Present: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Brenda Rachner, Bob Carlson, Katie Smith

Members Absent:

Others Present: Jim Erickson, Crystal Houman, Brian Sears, LeAnn Christensen, Josh Hetfeld, Pam Peterson, Martha Anderson

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on August 16, 2018.

Motion Terry Larsen/ Wendy Larson to approve the minutes of the regular meeting and executive session of July 16, 2018. Motion carried.

Motion Melanie Johnson/ Katie Smith to approve the financial report for the month ending July 31, 2018, as reported by Mark Elliott. Motion carried.

Motion Wendy Larson/Bob Carlson to approve payroll expenditures of \$254,111.79 and vouchers numbered 1128794 through 1128851, plus ACH transfers totaling \$409,426.26 for July 2018. Motion carried.

Motion Brenda Rachner/Melanie Johnson to approve and release vouchers numbered 1128856 through ~~1128851~~ plus ACH payments dated August 20, 2018 totaling \$100,284.95. Motion carried. *1128902*

The new staff for 2018-19 were introduced to the board.

Bob Rombach presented the foundation of the We Are Network and the beginning of We Are Webster to the board.

Motion Terry Larson/ Melanie Johnson to approve the resignation of Nicole Fletcher, MS Guidance. Motion carried.

Committee Reports:

Bob Carlson reported on the Transportation Committee meeting. Motion Melanie Johnson/Katie Smith to purchase a new school bus from Bluebird at a cost not to exceed \$96,495. Motion Carried 7-0.

Wendy Larson reported on the Policy Committee Meeting.

Policy – Wendy Larson reported the committee met and reviewed a number of new and updated policies. First readings (new district policies): Federal Medical Leave Act (Updated policies): 5-12 Co-Curricular Policy

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 School – IMC
August 20, 2018
Page 2**

Principal Reports:

Mr. Hetfeld reported on Tiger Leap Day for Freshman and LINK Crew Activities. Social activities, and meeting with core teachers.

Mrs. Peterson reported on new enrollments at the Middle School level. New staff members and attending the Personalized Learning Summit.

Mrs. Anderson reported on some recent trainings on EduClimber and Fast Bridge, RTI Screener.

Mr. Erickson spoke about the proposed WIAA Football Realignment for 2020 school year. Due to schools throughout the state changing to 8 man teams the conferences have changed creating it a much larger region for transportation.

Mr. Erickson reported on the upcoming Tiger Leap Day. It is a transition day for all students in grades PK-9 returning to school.

Mark Elliott, reminded all attendees of the upcoming board meeting on September 17, 2018 and the Annual Meeting on September 24, 2018.

Motion Wendy Larson/Katie Smith to adjourn to Executive Session at 6:35 p.m. pursuant to 19.85 (1) (c) for the consideration of new staff contracts for Special Ed Aides, MS Counselor; Spring Sports Evaluations, Appendix A Compensation, Educator Effectiveness Survey Results. A roll call vote was taken: Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Brenda Rachner, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,


Wendy Larson

School Board Clerk

REGULAR SCHOOL BOARD MTG
School District of Webster/5-12 School IMC
September 17, 2018 – 6:00 p.m.

Members Present: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Brenda Rachner, Bob Carlson, Katie Smith

Members Absent:

Others Present: Jim Erickson, Crystal Houman, Brian Sears, LeAnn Christensen, Josh Hetfeld, Pam Peterson, Martha Anderson

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on September 13, 2018.

Motion Terry Larsen/Wendy Larson to approve the minutes of the regular meeting and executive session of August 20, 2018. Motion carried.

Motion Wendy Larsen/Melanie Johnson to approve the financial report for the month ending August 31, 2018, as reported by Mark Elliott. Motion carried.

Motion Wendy Larson/Katie Smith to approve payroll expenditures of \$205,760.77 and vouchers numbered 1128852 through 1128922, plus ACH transfers totaling \$269,632.62 for August 2018. Motion carried.

Motion Terry Larsen/ Bob Carlson to approve and release vouchers numbered 1128928 through 1128977 plus ACH payments dated September 18, 2018 totaling \$132,011.92. Motion carried.

Mike Strub with the Knights of Columbus was there to present a donation from their Tootsie Roll Program \$856.61.

Dan Swenson reported on the Business Club. They recently have taken responsibility for the concession stand, opening up working the events to different groups. Bringing in club students to complete data and cost analysis along with inventorying product. Each group is learning business skills and raising funds for their specified group.

Mr. Erickson updated the board on the upcoming Pupil Count, estimated that the numbers will be very close to last year.

Committee Reports:

Policy – Wendy Larson reported the second readings (new district policies): Federal Medical Leave Act (Updated policies): 5-12 Co-Curricular Policy

Motion Brenda/Melanie to approve 5-12 Co-Curricular Policy.

Motion Brenda Rachner/ Wendy Larson to approve the FMLA Policy.

Transportation- Bob Carlson reported the committee met on September 13th. They reviewed bids for a 2019 Ford Cargo Van.

REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 School – IMC
September 17, 2018
Page 2

Motion Melanie Johnson/Wendy Larson to approve the purchase of 2019 Ford Cargo Van from Don Johnson Dealership Cumberland in the amount not to exceed \$23,000.

Principal Reports:

Mrs. Peterson reported on new staff and the exciting changes in the Guidance Department. The Greenhouse has arrived, Mr. Ward's class has started planning construction.

Mr. Hetfeld reported that the HS is off to a great start. The personal electronic device policy changes have made a difference in the classroom. Youth Motivational speaker Tom Thelen, respond to bullying "How to be the Change." Leroy Butler will be here next week as well for "Butler against Bullying". The HS and Guidance department has been focusing on parent communications to support HS students academically this year and it is off to a great start.

Mrs. Anderson reported on LEAP Day. Tiny Tiger numbers has increased. She reported that her new staff has settled in and doing well. She reported on new software; Fast Bridge is in progress and they are learning the program; Educlimber is all encompassing and very resourceful. Garden group at the Elementary is interested in partnering with the greenhouse.

Mr. Erickson is reminded the board the Leroy Butler will be here for a Bullying presentation.

Mark Elliott, reminded all attendees of the upcoming Annual Meeting on September 24, 2018.

Motion Brenda Rachner/Bob Carlson to adjourn to Executive Session at 6:32 p.m. pursuant to 19.85 (1) (c) for the consideration of new staff contracts for Special Ed Aides, MS Counselor; Spring Sports Evaluations, Appendix A Compensation, Educator Effectiveness Survey Results. A roll call vote was taken: Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Brenda Rachner, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,


Wendy Larson

School Board Clerk

REGULAR SCHOOL BOARD MTG
School District of Webster/5-12 School IMC
October 15, 2018 – 6:00 p.m.

Members Present: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Bob Carlson, Katie Smith

Members Absent: Brenda Rachner

Others Present: Jim Erickson, Kim Johnson, Josh Hetfeld, Pam Peterson, Martha Anderson

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on October 11, 2018.

Motion Terry Larsen/Wendy Larson to approve the minutes of the regular meeting and executive session of September 17, 2018. Motion carried.

Motion Bob Carlson/Melanie Johnson to approve the financial report for the month ending September 30, 2018, as reported by Mark Elliott. Motion carried.

Motion Terry Larsen/Wendy Larson to approve payroll expenditures of \$249,788.05 and vouchers numbered 1128923 through 1129012, and ACH transfers totaling \$563,533.44 for September 2018. Motion carried.

Motion Katie Smith/ Bob Carlson to approve and release vouchers numbered 1129020 through 1129067 and ACH payments dated October 15, 2018 totaling \$115,877.44. Motion carried.

Two students, Jenna Gomulak and Grace McCool, were present to introduce themselves to the board. They are taking the “Into to Ed” class and working with Lori Ward and Jessica Hedrick.

Martha Anderson, Pam Peterson and Kari Roppe gave a presentation on Educlimber. This is a new software that combines all the previous data collected into one database and it will be able to be uses to troubleshoot problem areas and help with student intervention where needed.

Motion by Wendy Larson/Katie Smith to approve the use of the Wisconsin Academic Standards for the 2018-19 school year. Motion carried.

Jim Erickson updated the board on the September Third Friday count. We are down 13 students from last year.

Motion by Melanie Johnson/Wendy Larson to approve the overnight trip to State Volleyball as requested by Stef Janssen. Motion carried.

Motion by Terry Larsen/Bob Carlson to approve the overnight trip to State Cross Country as requested by Roy Ward. Motion carried.

Motion by Terry Larsen/Bob Carlson to certify the tax levy at \$6,366,404 for the 2018-19 school year. Motion carried.

Jim Erickson briefly discussed the information he obtained at a CESA meeting regarding the teacher shortages and licensure.

REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 School – IMC
October 15, 2018
Page 2

Motion by Katie Smith/Wendy Larson to approve the two (2) student requests for “Start College Now”.
Motion carried.

Motion by Terry Larsen/Bob Carlson to approve the twelve (12) student requests for the “Early College Credit Program”. Motion carried.

Committee Reports:

Budget – Terry Larsen gave an update on the budget committee meeting held September 18, 2018, noting that the funds the board had set aside for special projects has been spent down. He also noted that we continue to have a healthy fund balance.

Personnel - Mark Elliott reported the personnel committee met on October 11, 2018. The committee met with a WEA representative regarding employee retirement compensations and the different types of packages available. They will continue to look at this to see if it is feasible.

Principal Reports:

Martha Anderson reported that the Elementary held Parent/Teacher Conferences during the teachers in-service. The additional time works well for the Elementary building. She also briefly discussed the SNAPP mentoring program they are implementing.

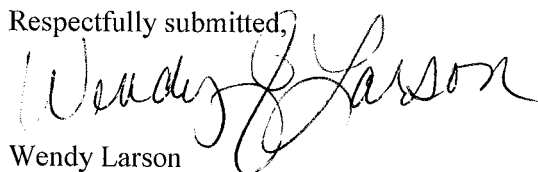
Pam Peterson reported on a couple field trips the middle school had taken this fall, Crex Meadows and Forts Folle Avoine. She also discussed fall sports and homecoming.

Josh Hetfeld explained things his staff were working on during the teacher in-service. He also reported on the visit he made with Ron Dorn and Craig Honeysett to Eleva Strum to visit their Tech Ed department.

The November board meeting will be held on November 26, 2018 rather than on November 10.

Motion Bob Carlson/Katie Smith to adjourn to Executive Session at 6:45 p.m. pursuant to 19.85 (1) (c) to update the board on employee compensation and discuss a new staff contract for the National Junior Honor Society. A roll call vote was taken: Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,



Wendy Larson

School Board Clerk

REGULAR SCHOOL BOARD MTG
School District of Webster/5-12 School IMC
November 26, 2018 – 6:00 p.m.

Members Present: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Bob Carlson, Katie Smith, Brenda Rachner

Members Absent:

Others Present: Jim Erickson, Crystal Houman, Josh Hetfeld, Pam Peterson

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on November 21, 2018.

Motion Terry Larsen/Wendy Larson to approve the minutes of the regular meeting and executive session of October 15, 2018. Motion carried.

Motion Bob Carlson/Wendy Larson to approve the financial report for the month ending October 31, 2018, as reported by Brenda Rachner. Motion carried.

Motion Katie Smith/Wendy Larson to approve payroll expenditures of \$293,286.04 and vouchers numbered 1129013 through 1129090, and ACH transfers totaling \$570,200.71 for October 2018. Motion carried.

Motion Katie Smith/ Terry Larsen to approve and release vouchers numbered 1129116 through 1129176 and ACH payments dated November 26, 2018 totaling \$170,604.33. Motion carried.

Staff that attended INACOL gave a short presentation on the things they learned. Leann C., Greg W., Laura E., Christa P., Josh H., Monica G.

Motion by Wendy Larson/Katie Smith to approve the overnight request to Attend Dorian Music Festival by Rachel Merkt. Motion carried.

Early College Credit Program applications were presented to the Board for approval/denial. Motion Katie Smith/ Bob Carlson to approve ECCP application. Motion Carried.

Start College Now application was presented to the Board for approval/denial. Motion Brenda Rachner/Wendy Larson to approve Start College Now Application. Motion Carried.

Terry Larsen/ Wendy Larson Motion to create Golf Activity Account. Motion Approved.

Indian Policy and Procedures Policy Review. Motion to approve for 2018-19 school year Melanie Johnson/Brenda Rachner

Committee Reports:

Property –

Melanie Johnson reported on the CESA 10 facility audit of the facilities and athletic field. The information will be used to help prioritize improvements and maintenance.

REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 School – IMC
November 26, 2018
Page 2

Policy-

Wendy Larson reported on First Reading of: New District Policies on Teacher License Process, Educator Mentoring Program. Updated policies on Mandatory Reporting of School Violence, Requests for Student Records, Head Lice.

Principal Reports:

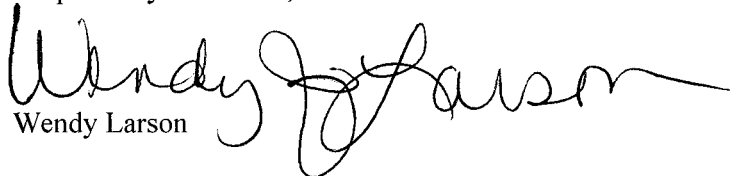
Pam Peterson reported on the Leadership conference in Eau Claire that Mrs. Ones and Mrs. Ince took students on. Building peer to peer relationships and student to staff. She also reported on conferences, attendance was low.

Josh Hetfeld reported on Academic and Career Planning. Students have been using career cruising to simulate different academic activities. He reported on the Tiger Pause room, it has recently opened and is in use. This week is Native American week, Pow-Wow will be on Friday at 1:00 p.m.

Mark Elliott reported on his field trip. He was thoroughly impressed with the day to day activities. The range of students that they work with.

Motion Terry Larsen/Bob Carlson to adjourn to Executive Session at 6:40 p.m. pursuant to 19.85 (1) (c) to review of 2018-19 staffing and New Staff Contract. A roll call vote was taken: Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Katie Smith, yes; Bob Carlson, yes; Brenda Rachner, yes. Motion carried.

Respectfully submitted,


Wendy Larson

School Board Clerk

REGULAR SCHOOL BOARD MTG
School District of Webster/5-12 School IMC
December 17, 2018 – 6:00 p.m.

Members Present: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Bob Carlson, Katie Smith, Brenda Rachner

Members Absent:

Others Present: Jim Erickson, Crystal Houman, Josh Hetfeld, Pam Peterson

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on December 13, 2018.

Motion Terry Larsen/Katie Smith to approve the minutes of the special meeting on November 26, 2018, the regular meeting and executive session of November 26, 2018 and the special meeting of December 13, 2018. Motion carried.

Motion Melanie Johnson/Wendy Larson to approve the financial report for the month ending November 30, 2018, as reported by Brenda Rachner. Motion carried.

Motion Bob Carlson/ Brenda Rachner to approve payroll expenditures of \$286,420.90 and vouchers numbered 1129091 through 1129183, and ACH transfers totaling \$484,367.18 for November 2018. Motion carried.

Motion Brenda Rachner/Wendy Larson to approve and release vouchers numbered 1129187 through 1129243 and ACH payments dated December 17, 2018 totaling \$128,517.37. Motion carried.

Audience Recognition: None.

Kelly Ince spoke to the staff about MS Make a Difference Day; William J., Regan B., Levi A. spoke about the events of the day.

Mr. Erickson reported on the Audit Report for 2017-18.

Mr. Erickson discussed the possibility of Increasing the Fixed Asset threshold to \$5,000. Board will review in the future.

Motion by Brenda Rachner/Melanie Johnson to approve the resignation of James Flanigan, MS Special Education Teacher.

Motion by Wendy Larson/Melanie Johnson to approve the retirement of District Accountant, Kim Johnson effective March 29, 2019.

Committee Reports:

Policy-

Wendy Larson reported on the Second Reading of: New District Policies on Teacher License Process, Educator Mentoring Program. Updated policies on Mandatory Reporting of School Violence, Requests for Student Records. The Head Lice policy will be tabled while they review it further.

Motion Melanie Johnson/ Katie Smith to approve new policy on Teacher License Process.

Motion Terry Larsen/Wendy Larson to approve policy on Educator Mentoring Program.

Motion by Brenda Rachner/Katie Smith to approve updated policy on Mandatory Reporting of School Violence.

Motion by Terry Larsen/Wendy Larson to approve updated policy on Requests for Student Records.

Hearing- Katie Smith reported on the hearing meeting for a student and the process.

Principal Reports:

Martha reported on the Elementary School Report Card. She was able to review and breakdown the data with DPI and explain the process to the board. She explained how they are targeting and setting goals to improve scores.

Pam Peterson reported on the Middle School Report Card. She reported on their scope and sequencing. They have added an additional section. They are also getting additional reading and ELA time. Grades 7/8 are dividing up during study hall in the areas that they are in need of improvement.

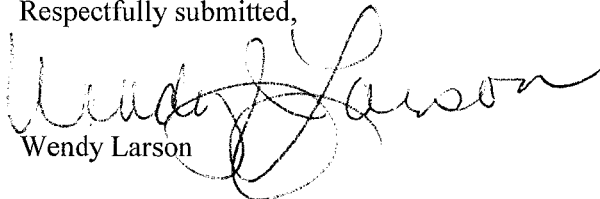
Josh Hetfeld reported on the High School Report Card. Math scores are above state average. ELA scores are below the state average and are decreasing along with the state scores. He spoke about the scope and sequence and what they are addressing with their curriculum.

Motion by Melanie Johnson/Wendy Larson to approve the District School Safety plan.

Mr. Erickson reviewed the school safety plan drill reports. Each building held an intruder drill and described how it went.

Motion Katie Smith/Bob Carlson to adjourn to Executive Session at 6:47 p.m. pursuant to 19.85 (1) (c) to review of 2018-19 staffing and New Staff Contracts. A roll call vote was taken: Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Katie Smith, yes; Bob Carlson, yes; Brenda Rachner, yes. Motion carried.

Respectfully submitted,


Wendy Larson

School Board Clerk

REGULAR SCHOOL BOARD MTG
School District of Webster/5-12 School IMC
January 21, 2019 – 6:00 p.m.

Members Present: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Bob Carlson, Katie Smith, Brenda Rachner

Members Absent:

Others Present: Jim Erickson, Crystal Houman, Josh Hetfeld, Pam Peterson, Martha Anderson

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on January 17, 2019.

Motion Terry Larsen/Wendy Larson to approve the minutes of the special meeting on December 17, 2018, the regular meeting and executive session of December 17, 2018. Motion carried.

Motion Wendy Larson/Katie Smith to approve the financial report for the month ending December 31, 2018, as reported by Brenda Rachner. Motion carried.

Motion Brenda Rachner/Katie Smith to approve payroll expenditures of \$288,914.78 and vouchers numbered 1129184 through 1129258, and ACH transfers totaling \$514,312.48 for December 2018. Motion carried.

Motion Terry Larson/Bob Carlson to approve and release vouchers numbered 1122689 through 1129329 and ACH payments dated January 21, 2019 totaling \$101,111.74. Motion carried.

Audience Recognition: None.

Roy Ward and Ron Dorn spoke to the board about the upcoming Tiger Tech Ed Open House coming up on January 31st.

Renee Ones, Kelly Ince and Gracie Billings addressed the board on the District Bullying Program. They have created a brochure to be shared with local providers and parents giving the definition of bullying to help them define whether an issue is bullying or not and how to work through it together. They demonstrated the No bullying school's website and resources for reporting instances of bullying.

Mr. Erickson reported that the open enrollment application period for the 2019-20 school year is February 4th to April 30, 2019.

The School Board is required to determine the number of regular and special education spaces available for the open enrollment period.

Motion Wendy Larson/Brenda Rachner to approve the General Education Open Enrollment space availability for the 2019-2020 school year as listed below:



REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 School – IMC
January 21, 2019
Page 2

2019-20 School District of Webster Enrollment Projection						
Class Size x Number of Sections = Capacity-Projected Enrollment = Spaces Available						
Grade	Class Size	# Sections	Capacity	Less Projected Enrollment	Space Available	Waiting List
EC		1				
PK	25	2	50	40	10	
K5	18	3	54	39	15	
1	18	3	54	45	9	
2	18	3	54	45	9	
3	18	3	54	49	5	
4	25	2	50	47	3	
5	25	3	75	39	36	
6	30	2	60	54	6	
7	30	2	60	56	4	
8	30	2	60	58	2	
9	30	2	60	55	5	
10	30	2	60	42	18	
11	30	2	60	55	5	
12	30	2	60	49	11	
Total				673		

Motion Melanie Johnson/Brenda Rachner to approve the Special Education Open Enrollment space availability for the 2019-2020 school year as listed below:

Special Education Open Enrollment Space Capacity							Updated 1/9/18	
Building/Program	Case Load Weighted Capacity*	# Teacher FTE	Capacity	Projected Weighted Capacity*	Weighted Space Available	Student Spaces Available	Students currently in referral	
Early Childhood		1		7	0	0		
Elementary K-4	26	2	52	46.1	5.9	0	3 in referral	Dual program in which gen ed teacher is also sped teacher Need to leave room open for referrals
Middle School 5-8	26	3	78	81.2	-3.2	0	2 in referral	Over Recommended Caseload
High School 9-12	26	2	52	54.3	-2.3	0	2 in referral	Over Recommended Caseload
Speech/Language Only	35	1	35	33	2	1		

*Based upon guideline from DPI's Statewide Caseload Formula

Mr. Erickson shared the draft of the 2019-20 School Calendar.

Mr. Erickson reported to the Board the School Safety Self-Assessment Checklist. He reported on meeting as a team and the things they reviewed.

Committee Reports:

Policy-

Wendy Larson reported on the Second Reading of: Asset Management Policy and The Head Lice policy will be tabled while they review it further.

Motion Terry Larsen/Wendy Larson to approve updated policy on Asset Management, changing the Fixed Asset Threshold from \$1000 to \$5000.

Motion to approve Head Lice Policy. Roll Call Vote: 6 yes, 1 No (Katie Smith)

Property- Melanie Johnson reported on the tax rates. She also reported on the facilities audit report. They would like to meet with Baird Public Finance to prioritize completely the suggested upgrades.

Principal Reports:

REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 School – IMC
January 21, 2019
Page 2

Martha reported on the Elementary trainings and the BEST screening trainer and results. They analyzed student data and help the teachers develop strategies due to the scoring. Dr. Eric Hartwig visited and spoke to the teachers on strategies.

Pam Peterson reported on the ACP night. The 6-8 group has 6 standards they need to cover. NHS students are tutoring MS students. 5th grade finished drug awareness and prevention program and gained valuable information. Mid-Winter benchmarks have been completed.

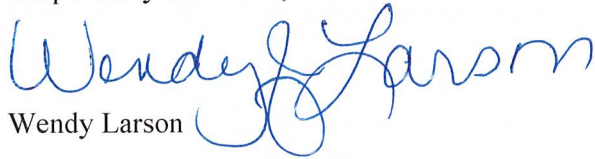
Josh Hetfeld reported on the upcoming ACP Night. Their goals are to get parents involved in the scheduling process along with their students. They also want the parents to get involved in their students academic and career plans are. The HS will be hosting a freshman orientation targeted at their classes. ACT test prep.

Mr. Erickson reported on the PAC/BOE Dinner is March 26, 2019 at CESA #11

Mr. Erickson proposed changing the February 18, 2019 board meeting to change to February 25, 2019.

Motion Katie Smith/Bob Carlson to adjourn to Executive Session at 6:55 p.m. pursuant to 19.85 (1) (c) to review of Mid-Year Teacher Evaluations and Fall Sports Evaluations. A roll call vote was taken: Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Katie Smith, yes; Bob Carlson, yes; Brenda Rachner, yes. Motion carried.

Respectfully submitted,



Wendy Larson

School Board Clerk



REGULAR SCHOOL BOARD MTG
School District of Webster/5-12 School IMC
February 25, 2019 – 6:00 p.m.

Members Present: Wendy Larson, Melanie Johnson, Terry Larsen, Bob Carlson, Katie Smith, Brenda Rachner

Members Absent: Mark Elliott

Others Present: Jim Erickson (via Zoom), Crystal Houman, Josh Hetfeld, Pam Peterson, Martha Anderson

Board Vice President, Terry Larsen, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on February 22, 2019.

Motion Bob Carlson/Katie Smith to approve the minutes of the special meeting on January 21, 2019, the regular meeting and executive session of January 21, 2019, the special meeting on February 5, 2019 and the special meeting of February 19, 2019. Motion carried.

Motion Wendy Larson/Melanie Johnson to approve the financial report for the month ending January 31, 2019, as reported by Brenda Rachner. Motion carried.

Motion Brenda Rachner/Wendy Larson to approve payroll expenditures of \$281,917.37 and vouchers numbered 1129259 through 1129336, and ACH transfers totaling \$425,862.52 for January 2019. Motion carried.

Motion Brenda Rachner/Wendy Larson to approve and release vouchers numbered 1129338 through 1129411 and ACH payments dated February 21, 2019 totaling \$185,314.86. Motion carried.

Audience Recognition: None.

Mrs. Anderson reported on the Achievement Gap Reduction Report. Testing is now being completed using FastBridge. Their goal is to increase achievement by 10% in each grade level.

Mr. Erickson reported on the Second Friday of January Pupil count.

Motion Wendy Larson/Bob Carlson to approve the Girls Basketball Team to attend the State Tournament. Motion carried.

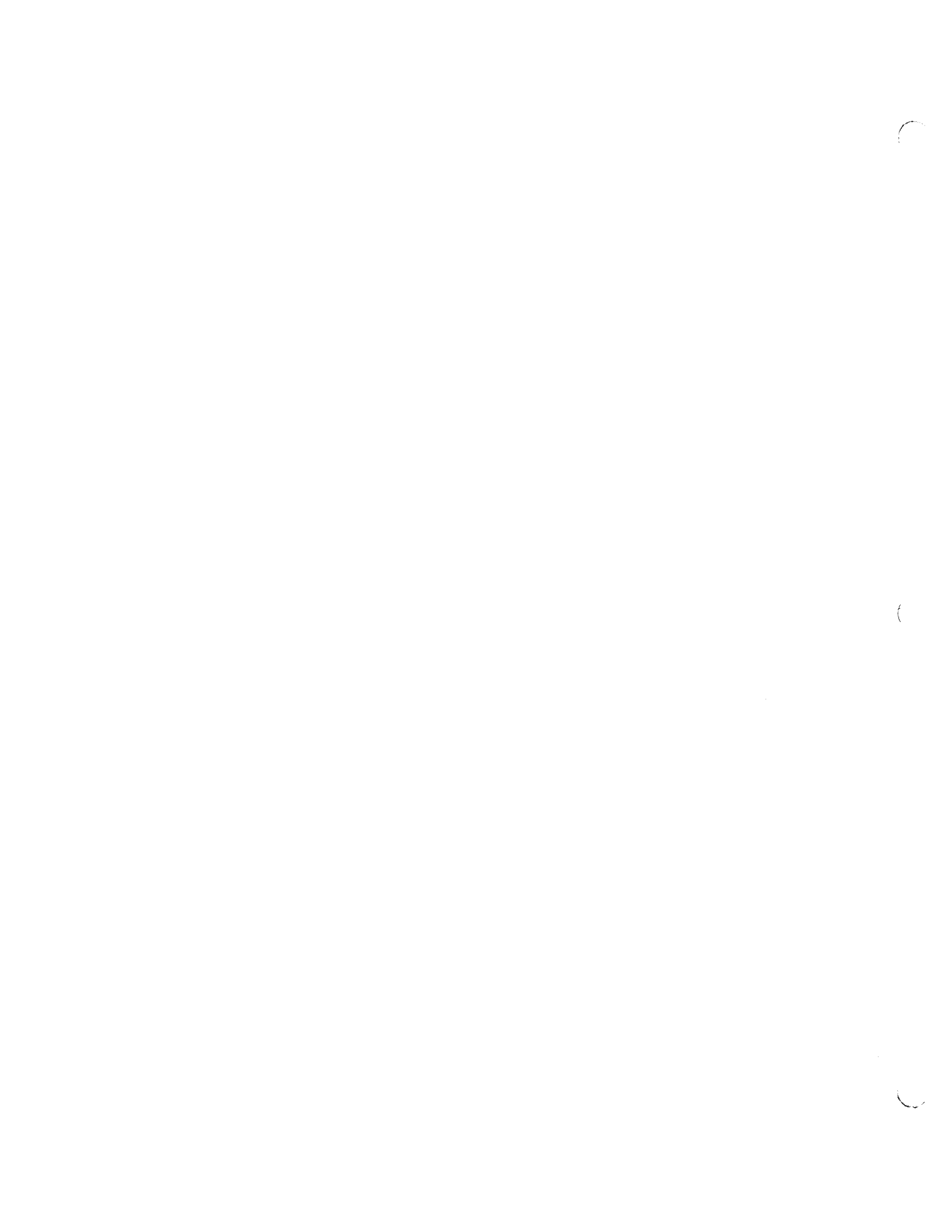
Motion Brenda Rachner/Katie Smith to approve new activity account-Wonder Workshop. Motion carried.

Motion Wendy Larson/Katie Smith to approve changes to the 2018-19 school calendar, adding April 18, 2019 as a full day and Friday, May 24, 2019 as an early release day.

Motion Bob Carlson/ Katie Smith to approve the 2019-20 School Calendar. Motion carried.

Committee Reports:

Personnel- Bob Carlson reported on the meeting to review applicants for the District Accountant position. Flex time option was discussed but not taking further action at this time.



Principal Reports:

Mrs. Anderson reported on the author visit and family night with Drew Brockington. They also kicked off their World's Finest Chocolate sales fundraiser.

Mrs. Peterson talked about the WI State Reading Convention and attending with 5 staff members. She also reported on the spelling bee three students competed and one student will advance. The MS is also working at instituting breakfast buddies between MS and Elementary students to help them build leadership and self-esteem.

Mr. Hetfeld reported on ACP Night, it was a great success to discuss schedules and classes with students and parents. He reported that the Tech Ed night was also that night and was a great success. Act Test day was well prepared and carried out.

Mr. Erickson reported on the PAC/BOE Dinner is March 26, 2019 at CESA #11.

Motion Wendy Larson/ Melanie Johnson to adjourn to Executive Session at 6:28 p.m. pursuant to 19.85 (1) (c) to review of Mid-Year Teacher Evaluations and Fall Sports Evaluations. A roll call vote was taken: Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Katie Smith, yes; Bob Carlson, yes; Brenda Rachner, yes. Motion carried.

Respectfully submitted,


Wendy Larson

School Board Clerk

REGULAR SCHOOL BOARD MTG
School District of Webster/5-12 School IMC
March 18, 2019 – 6:00 p.m.

Members Present: Mark Elliott, Wendy Larson, Melanie Johnson, Terry Larsen, Bob Carlson, Katie Smith, Brenda Rachner

Members Absent:

Others Present: Jim Erickson, Crystal Houman, Pam Peterson

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on March 14, 2019.

Motion Wendy Larson/Katie Smith to approve the minutes of the regular meeting and executive session of February 25, 2019. Motion carried.

Motion Terry Larsen/Bob Carlson to approve the financial report for the month ending February 28, 2019, as reported by Brenda Rachner. Motion carried.

Motion Bob Carlson/Brenda Rachner to approve payroll expenditures of \$263,867.31 and vouchers numbered 1129337 through 1129419, and ACH transfers totaling \$1,268,171.64 for February 2019. Motion carried.

Motion Brenda Rachner/Wendy Larson to approve and release vouchers numbered 1129421 through 1129484 and ACH payments dated March 18, 2019 totaling \$97,783.00. Motion carried.

Audience Recognition: Shelly Neuman, New District Accountant. Kim Johnson, Retiree.

Kelly, Renee and Gracie, our school counselors reported on the SNAPP Program.

Motion Melanie Johnson/Wendy Larson to approve the Football Team trip overnight trip to Camp Ripley. Motion carried. Abstain: Katie Smith

Motion Bob Carlson/Terry Larsen to approve Baseball Team request for overnight trips in April and May. Motion carried.

Motion Terry Larsen/Bob Carlson to approve the creation of a Trap Shooting Team. Motion carried.

Motion Wendy Larson/Melanie Johnson to approve the Early College Credit Program and the Start College Now requests for the 2019-20 school year. Motion carried.

Motion Terry Larsen/Brenda Rachner to approve the CESA Shared Services Contract for the 2019-20 school year. Motion carried.

Motion Wendy Larson/Melanie Johnson to approved the budget revisions for the 2018-19 school year. Motion carried.

Motion Wendy Larson/ Brenda Rachner to accept Christa Petersen's resignation as MS Girls Basketball Coach.



REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 School – IMC
March 18, 2019
Page 2

Motion Melanie Johnson/ Wendy Larson to accept Martha Anderson's letter of retirement at the end of the 2018-19 school year.

Principal Reports:

Mrs. Peterson talked about the Youth Frontiers group that visited the 5th grade and discussed Kindness. They did different activities to encourage the kids to spread kindness. She also discussed attendance incentives for the Middle School students and an increase in attendance.

Motion Brenda Rachner/ Wendy Larson to adjourn to Executive Session at 6:46 p.m. pursuant to 19.85 (1) (c) to review of Staff Contract Time for 2018-19. A roll call vote was taken: Mark Elliott, yes; Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Katie Smith, yes; Bob Carlson, yes; Brenda Rachner, yes. Motion carried.

Respectfully submitted,


Wendy Larson

School Board Clerk



REGULAR SCHOOL BOARD MTG
School District of Webster/5-12 School IMC
April 15, 2019 – 6:00 p.m.

Members Present: Mark Elliott, Wendy Larson, Melanie Johnson, Terry Larsen, Bob Carlson, Katie Smith, Brenda Rachner

Members Absent:

Others Present: Jim Erickson, Crystal Houman, Pam Peterson, Josh Hetfeld, Martha Anderson

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on April 11, 2019.

Motion Terry Larsen/Katie Smith to approve the minutes of the regular meeting and executive session of March 18, 2019 and the Special Meeting and Executive Session on April 1, 2019 and Board of Canvassers on April 8, 2019. Motion carried.

Motion Bob Carlson/Wendy Larson to approve the financial report for the month ending March 31, 2019, as reported by Brenda Rachner. Motion carried.

Motion Brenda Rachner/Wendy Larson to approve payroll expenditures of \$291,268.08 and vouchers numbered 1129420 through 1129515, and ACH transfers totaling \$395,284.32 for March 2019. Motion carried.

Motion Terry Larsen/Melanie Johnson to approve and release vouchers numbered 1129516 through 1129564 and ACH payments dated April 15, 2019 totaling \$71,208.34. Motion carried.

Audience Recognition: None.

Oath of Office for Mark Elliott and Katie Smith.

Ron Dorn asked the board for Consideration of Skills USA Team overnight trip to Madison. Bob Carlson/Katie Smith to Approve the Overnight Trip to Madison for Skills USA request. Motion Carried.

Motion Terry Larsen/Brenda Rachner to approve the consolidation of Tech Ed Activity Accounts: Skills USA and Tech Club in to the Tiger Manufacturing Account. Fund 21 Tech Ed Accounts will all become subaccounts of Tiger Manufacturing Account. Motion carried.

Motion Wendy Larson/Brenda Rachner to accept Rob Scherrer's resignation as MS Football Coach.

Motion Melanie Johnson/ Bob Carlson to accept Dave Hatch's resignation as Special Education Teacher. Abstain Katie Smith

Committee Meetings:

Property- Melanie Johnson reported on reviewing the facility report. Reviewed lawn mowing bid. Motion Bob Carlson/Wendy Larson to accept lawn mowing bid from Jeff Roberts for the 2019-2021. Motion Carried.

Personnel-Mark Elliott reported on staff make up days discussions.

Principal Reports:

Mrs. Peterson talked about the safety presentation by Polk Burnett Electric regarding safety. She also reported that a few students are mentoring with service members.

Mr. Hetfeld reported on the HS Mad City Money simulation that students participated in. He also reported on the Music Department trip to Florida, both performances went very well. He also reported on the Drama Department of the Addams Family and commended them on a great performance.

Mrs. Anderson reported on Kindergarten and Tiny Tiger Round Up. The initial numbers are slightly higher than the past few years. She reported that Spring testing is going well. She reported that the Family Writer's Showcase night was very well attended. She also commented that opening the doors to families has really strengthened the school and family bond.

Mr. Hetfeld introduced the Class of 2019 Valedictorian, Jamin Wilson; Salutatorian, Hunter Erickson; and the Top 10 Mathew Buffington, Carter Doriott, Maiya Fuller, Trevor Gustafson, Josh Moretter, Ashley Morseth, Jason Peterson, Jack Washburn and Technical Education Scholarship winner, Dylan Lippert.

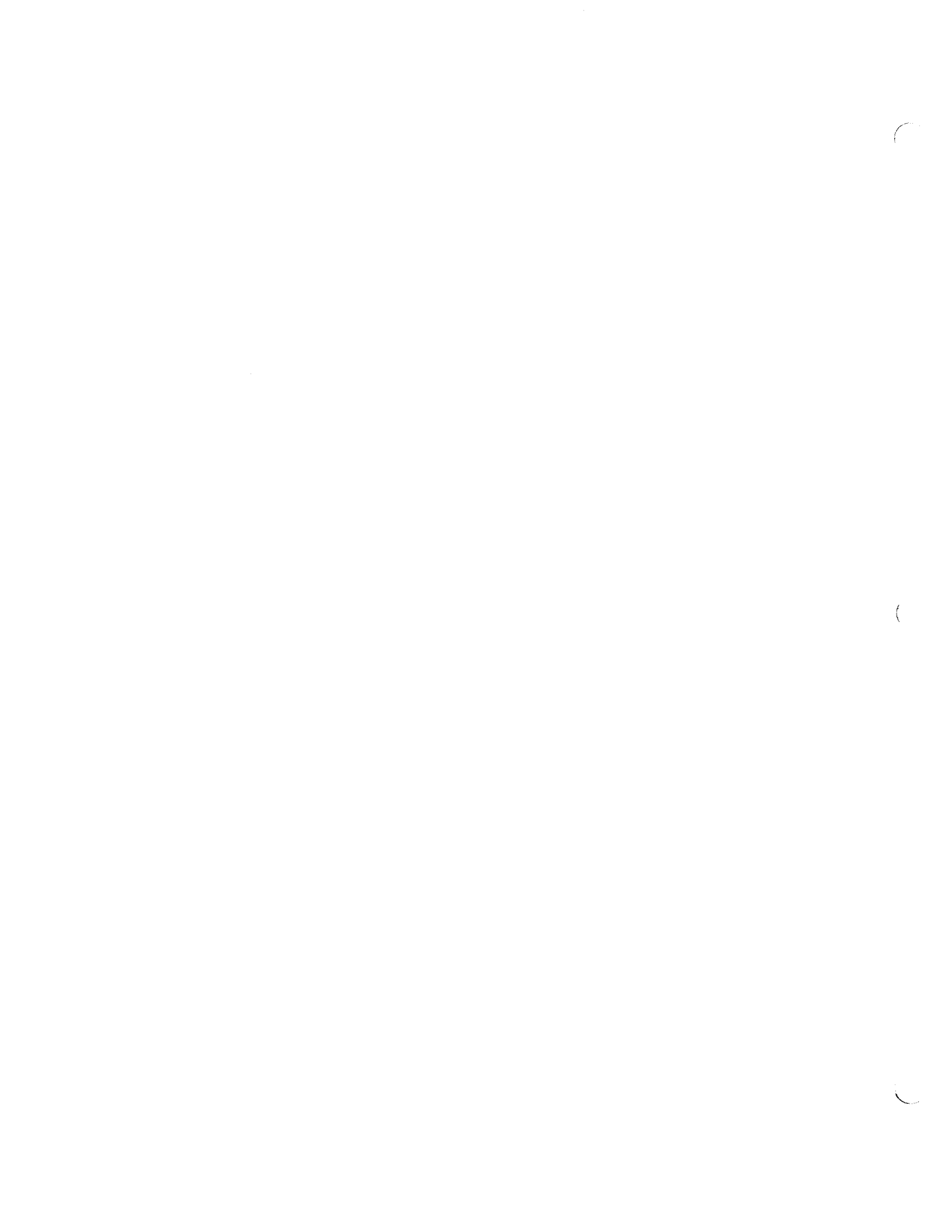
Mr. Elliott reminded the board of the Re-Organization Meeting on April 30, 2019 at 5:00p.m.

Motion Katie Smith/Bob Carlson to adjourn to Executive Session at 6:26 p.m. pursuant to 19.85 (1) (c) to review New Staff Contract District Accountant and Winter Sports Evaluations. A roll call vote was taken: Mark Elliott, yes; Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Katie Smith, yes; Bob Carlson, yes; Brenda Rachner, yes. Motion carried.

Respectfully submitted,


Wendy Larson

School Board Clerk



REGULAR SCHOOL BOARD MTG
School District of Webster/5-12 School IMC
May 20, 2019 – 6:00 p.m.

Members Present: Mark Elliott, Wendy Larson, Melanie Johnson, Terry Larsen, Bob Carlson, Katie Smith, Brenda Rachner

Members Absent:

Others Present: Jim Erickson, Crystal Houman, Pam Peterson, Josh Hetfeld, Martha Anderson

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on May 16, 2019.

Motion Terry Larsen/Katie Smith to approve the minutes of the regular meeting and executive session of April 15, 2019 and the Special Meeting of April 18, 2019 and the Re-Organization meeting of April 30, 2019 and the Special Meeting of May 9, 2019. Motion carried.

Motion Bob Carlson/Wendy Larson to approve the financial report for the month ending April 30, 2019, as reported by Brenda Rachner. Motion carried.

Motion Melanie Johnson/Brenda Rachner to approve payroll expenditures of \$288,719.86 and vouchers numbered 1129516 through 1129578, and ACH transfers totaling \$265,145.32 for April 2019. Motion carried.

Motion Terry Larsen/Bob Carlson to approve and release vouchers numbered 1129590 through 1129669 and ACH payments dated May 20, 2019 totaling \$206,863.21. Motion carried.

Audience Recognition: None.

Mr. Erickson introduced Ashley Nagel as Elementary Principal.

Mr. Erickson introduced Maria Rosenbaum as Administration Support Specialist.

Ron Dorn and students Mason and Evan spoke about qualifying for nationals for Skills USA and attending the state finals. Motion Wendy Larson/Katie Smith to approve Skills USA team trip to Louisville, KY. Motion carried.

Mrs. Ingalls presented the annual school nurse report to the board.

Open enrollment applications were presented to the Board for approval/denial. Motion Wendy Larson/Melanie Johnson to approve the Open Enrollment students with two exceptions as indicated on the enrollment sheets for the upcoming 2019-2020 school year. Motion carried.



Motion to Terry Larsen/ Bob Carlson accept the **Three Year Chromebook lease with Tierney for \$133,704.75**. Motion carried.

Motion Brenda Rachner/ Wendy Larson to accept Mathew Wood's resignation from HS Social Studies, Golf and Varsity Girls' Basketball Coach effective at end of school year. Motion carried.

Motion Melanie Johnson/ Wendy Larson to accept Tammy Ingalls' retirement from School Nurse. Motion carried.

Committee Meetings:

Property-Melanie Johnson reported on the community meeting of the facility audit report. They discussed facility repair and toured the school properties.

Principal Reports:

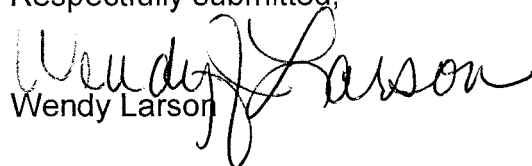
Mr. Hetfeld reported on graduation. He also reported on Academic and Scholarship Banquet. They awarded \$106,000 in scholarships. Seniors are leaving with 116 college credits completed.

Mrs. Peterson reported on the MS college visits to UW-Superior and WITC. She reported on the Interfaith Caregivers day with Mrs. Ince. The NJHS students volunteered with a community organization for service hours. Mrs. Peterson reported on state testing and summer school registrations.

Mrs. Anderson reported on the end of the year field trips and programs. She reported on the SNAPP mentor gathering with mentors, students and parents. She also reported on the Title I Annual Meeting and Volunteer appreciation. Mrs. Anderson also reported that there are over 200 students registered for summer school.

Motion Terry Larsen/ Bob Carlson to adjourn to Executive Session at 6:49 p.m. pursuant to 19.85 (1) (c) to review New Staff Contract Elementary Principal and Administration Support Specialist and Audience with parent. A roll call vote was taken: Mark Elliott, yes; Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Katie Smith, yes; Bob Carlson, yes; Brenda Rachner, yes. Motion carried.

Respectfully submitted,


Wendy Larson

School Board Clerk

REGULAR SCHOOL BOARD MTG
School District of Webster/5-12 School IMC
June 17, 2019 – 6:00 p.m.

Members Present: Mark Elliott, Wendy Larson, Melanie Johnson, Terry Larsen, Bob Carlson, Katie Smith, Brenda Rachner

Members Absent:

Others Present: Jim Erickson, Crystal Hومان, Pam Peterson, Josh Hetfeld, Martha Anderson

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on June 13, 2019.

Motion Terry Larsen/Katie Smith to approve the minutes of the regular meeting and executive session of May 20, 2019. Motion carried.

Motion Melanie Johnson/Katie Smith to approve the financial report for the month ending May 31, 2019, as reported by Brenda Rachner. Motion carried.

Motion Brenda Rachner/Bob Carlson to approve payroll expenditures of \$310,054.85 and vouchers numbered 1129579 through 1129680, and ACH transfers totaling \$507,584.52 for May 2019. Motion carried.

Motion Terry Larsen/Brenda Rachner to approve and release vouchers numbered 1129681 through 1129745 and ACH payments dated June 17, 2019 totaling \$131,395.52. Motion carried.

Audience Recognition: None.

Jennifer Swenson provided a CUE-Communities United in Education update. She highlighted that they have had over 500 applications this year. Top enrollment courses in Webster has been Line Dancing and Youth Swimming Lessons

Student fees were discussed. Motion Bob Carlson/Melanie Johnson to approve the lunch and breakfast prices and student fees for the 2019-2020 school year as follows:

- PK-4 Lunch \$2.15, 5-12 Lunch \$2.35, Adults \$3.20, Breakfast \$1.20, PK-Adults Milk \$.35
- Parking Permit, \$5
 - Drivers Ed Resident, \$100; Drivers Ed Non-Resident, \$200

A roll call vote was taken: Mark Elliott, yes; Wendy Larson, No; Melanie Johnson, yes; Terry Larsen, yes; Katie Smith, yes; Bob Carlson, yes; Brenda Rachner, yes. Motion carried.

Mrs. Anderson reported on the Achievement Gap Reduction Report. This is the first year using Fastbridge testing which is different than Aimsweb. We hope number continue to increase and will review the data this Summer.

Motion Wendy Larson/Brenda Rachner to accept Max Anderson's resignation from Assistant Football Coach and Assistant Boys' Basketball Coach. Motion carried.

Committee Meetings:

Transportation: Bob Carlson discussed that the committee is looking into options to changing buses to Gasoline and also contracting with Kobussen.

Property: Melanie Johnson reported on the Committee's discussion on facility updates. The board set an initial limit of \$6.5 million to proceed in discussions for updates.

Principal Reports:

Mrs. Peterson reported on MS Summer School. They are offering multiples courses. She reported on the 4th Grade transition day to help prepare them for the transition to a new building when they start 5th grade in the fall. Scheduling is underway and the Special Ed team is working on schedules that allow the students to be in class.

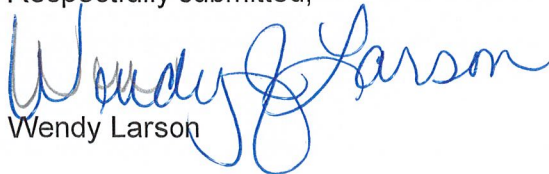
Mr. Hetfeld reported on Graduation. He also reported there are 12 students in remedial summer school courses for credit recovery. He also reported on the State Baseball team winning state.

Mrs. Anderson reported on summer school. She reported on end of the year events and graduations. She reported on introducing the new principal Ashley Nagel to some processes in her position.

Mr. Elliott presented Mrs. Anderson a thank you for her 27 years of service within the District.

Motion Brenda Rachner/ Katie Smith to adjourn to Executive Session at 6:25 p.m. pursuant to 19.85 (1) (c) to review New Staff Contract Elementary Principal and Administration Support Specialist and Audience with parent. A roll call vote was taken: Mark Elliott, yes; Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Katie Smith, yes; Bob Carlson, yes; Brenda Rachner, yes. Motion carried.

Respectfully submitted,


Wendy Larson

School Board Clerk

