

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
July 17, 2017**

MEMBERS PRESENT: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott,
Brenda Rachner, Katie Smith, Bob Carlson

OTHERS PRESENT: Jim Erickson, LeAnn Christensen, Stacy Gaffney, Brian Sears,
LeAnn Christensen

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on July 13, 2017.

Motion Brenda Rachner/Katie Smith to approve the minutes of the regular meeting and executive session of June 19, 2017. Motion carried.

Motion Katie Smith/Melanie Johnson to approve the financial report for the month ending June 30, 2017 as reported by Brenda Rachner. Motion carried.

Motion Terry Larsen/Brenda Rachner to approve payroll expenditures of \$336,261.23 and vouchers numbered 1127570 through 1127710, plus ACH transfers totaling \$564,111.31 for June 2017. Motion carried.

Motion Brenda Rachner/Katie Smith to approve and release vouchers numbered 1127722 through 1127751 plus ACH payments dated July 17, 2017 totaling \$41,226.81. Motion carried.

Audience Recognition: None

The Board reviewed the Annual Health Office Report prepared by Tammy Ingalls, School Nurse.

The Budget Bill requires every school to approve and notify the district residents of the academic standards they are using. Motion Melanie Johnson/Wendy Larson to follow the Wisconsin Academic Standards for the 2017-2018 school year and make them accessible to the public through our website. Motion carried.

Student Assurance Services is the company that has been providing our student insurance. The cost of the premium renewal cost per student will remain the same. Motion Terry Larsen/Wendy Larson to renew the policy with Student Assurance Services for the 2017-2018 school year at a rate of \$4 per student.

The annual renewal for the school's membership in the WIAA is due. The Board of Control action on April 21, 2015 to suspend dues/fees until 2017-18 became permanent as a result of membership action at the 2017 annual meeting. Motion Wendy Larson/Bob Carlson to approve the Senior High Membership in the WIAA for the 2017-2018 school year. Motion carried.

Superintendent Erickson shared the estimated compensation and terms of payment for the annual audit from Stotz & Company. Motion Terry Larsen/Melanie Johnson to approve the audit proposal from Stotz & Company for the 2016-2017 standard financial and compliance audit in the amount of \$11,300. Motion carried.

The Board reviewed the 2016-2017 budget from the District Accountant. Motion Brenda Rachner/Bob Carlson to approve the budget revisions as presented. Motion carried.

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The renewal of a shared contract agreement with Siren for Krissa Ward to remain our School Psychologist was presented. Motion Brenda Rachner/Katie Smith to approve the Shared Psychologist Service Agreement between Webster and Siren School Districts for the 2017-2018 school year. Motion carried.

The Board reviewed the renewal rates from Health Partners for the District's health and dental insurance. The proposal presents an increase of 3% to both plans. Motion Terry Larsen/Bob Carlson to approve the Health Partners insurance proposal for the 2017-2018 school year as presented. Motion carried.

Motion Katie Smith/Brenda to adjourn to Executive Session at 6:17 p.m. pursuant to 19.85 (1) (c) for the consideration of new staff contracts for Elementary Teacher, Elementary Phy Ed, IMC, MS Special Ed, and MS Social Studies; and for discussing spring sports evaluations. A roll call vote was taken: Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Brenda Rachner, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,



Wendy Larson
School Board Clerk

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
August 21, 2017**

MEMBERS PRESENT: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott,
Brenda Rachner, Katie Smith, Bob Carlson

OTHERS PRESENT: Jim Erickson, LeAnn Christensen, Kim Johnson, Brian Sears,
Martha Anderson

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on August 17, 2017.

Motion Terry Larsen/Brenda Rachner to approve the minutes of the regular meeting and executive session of July 17, 2017. Motion carried.

Motion Wendy Larson, Bob Carlson to approve the financial report for the month ending July 31, 2017 as reported by Brenda Rachner. Motion carried.

Motion Benda Rachner/Melanie Johnson to approve payroll expenditures of \$224,652.62 and vouchers numbered 1127711 through 1127773, plus ACH transfers totaling \$402,470.06 for July 2017. Motion carried.

Motion Terry Larsen/Wendy Larson to approve and release vouchers numbered 1127778 through 1127827 plus ACH payments dated August 21, 2017 totaling \$183,682.33. Motion carried.

Audience Recognition: None

The new staff members for 2017-2018 were introduced to the board.

Martha Anderson reported on the Achievement Gap Reduction (formally known as SAGE). The goal at the beginning of the year was to see a 10% growth. Results were much better than expected.

Brian Sears gave an update on the summer maintenance projects. Concession stand is in process, sidewalks are done, finishing up general building maintenance. Village is getting specs to put a sidewalk in on the south side of Fairgrounds road to extend what the District has put in.

Motion Bob Carlson/Wendy Larson to carry forward \$150,000 from this year's budget in Assigned Fund Balance for 2017-2018 Board Projects. Motion carried 7-0.

Jim Erickson presented an addendum contract for the CESA Shared Service to cover the Special Education Director. Motion Wendy Larson/Melanie Johnson to approve the addendum to CESA Shared Services Contract. Motion carried 7-0.

Motion Wendy Larson/Terry Larsen to accept the resignation of Jennifer Hetfeld from Middle School Volleyball coach. Motion carried.

Committee Reports:

Bob Carlson reported on the Transportation meeting. Motion Brenda Rachner/Katie Smith to purchase a new school bus from Bluebird at a cost not to exceed \$92,900. Motion carried 7-0.

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
August 21, 2017**

Principals Reports:

Martha Anderson reported on the Journeys Training that was held today for the new reading series and it went very well.

Jim Erickson reported we will once again have "Leap Day" to kick off the new school year. This will be on August 31st. This is our 3rd year and it has worked out well.

The September Regular Board Meeting will be held on September 18, 2017. The Annual Meeting will be September 25, 2017.

Motion Wendy Larson/Bob Carlson to adjourn to the Executive Session at 6:24 p.m. Motion carried 7-0.

Wendy Larson

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
September 18, 2017**

MEMBERS PRESENT: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott,
Katie Smith, Bob Carlson

MEMBERS ABSENT: Brenda Rachner

OTHERS PRESENT: Jim Erickson, LeAnn Christensen, Brian Sears, Stacy Gaffney

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on September 14, 2017.

Motion Terry Larsen/Bob Carlson to approve the minutes of the regular meeting and executive session of August 21, 2017. Motion carried.

Motion Wendy Larson/Melanie Johnson to approve the financial report for the month ending August 31, 2017 as reported by Mark Elliott. Motion carried.

Motion Wendy Larson/Katie Smith to approve payroll expenditures of \$200,596.99 and vouchers numbered 1127774 through 1127846, plus ACH transfers totaling \$406,042.27 for August 2017. Motion carried.

Motion Melanie Johnson/Bob Carlson to approve and release vouchers numbered 1127856 through 1127913 plus ACH payments dated September 18, 2017 totaling \$77,718.40. Motion carried.

Audience Recognition: None

Webster will again be participating in a pilot program with UWRF and CESA for students that are interested going into teaching. Mrs. Hedrick and Mrs. Ward introduced the two students taking the class to the Board.

A Youth Options request was brought before the Board for the Fall of 2017, UW River Falls-Intro to Elementary Ed. Motion Terry Larsen/Melanie Johnson to approve the Youth Options request for the 2017-2018 school year. Motion carried.

Mrs. Ones introduced two Webster students to the Board that have completed the CNA (Certified Nursing Assistant) course through WITC to speak about the program.

Superintendent Erickson gave an update on the Academic and Career Program required by DPI for all students grades 6 through 12. He also reported on the Biennium budget in regards to how teachers are licensed.

Committee Reports:

Personnel-Mark Elliott reported the committee met to review the current health insurance plan, the Drivers Ed Instructor contract, substitute teacher pay, and staff compensation.

Principals Reports:

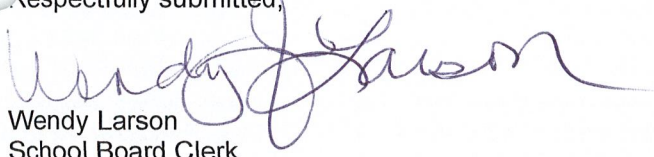
Pam Peterson reported on Middle School enrollment numbers and the ACP conference she attended in Madison.

Josh Hetfeld reported on the homecoming activities taking place this week.

Martha Anderson reported on the day long staff training for the new K-6 Reading program called Journeys.

Motion Bob Carlson/Wendy Larson to adjourn to the Executive Session at 6:40 p.m. pursuant to 19.85 (1) (c) for the consideration of a new staff contract (part-time Elem Art), extra-curricular pay, substitute teaching pay, and the 2017-2019 Driver's Ed contract. Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,


Wendy Larson
School Board Clerk

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
October 16, 2017**

MEMBERS PRESENT: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Brenda Rachner, Katie Smith, Bob Carlson

OTHERS PRESENT: Jim Erickson, LeAnn Christensen, Brian Sears, Stacy Gaffney

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on October 12, 2017.

Motion Terry Larsen/Wendy Larson to approve the minutes of the regular meeting and executive session of September 18, 2017. Motion carried.

Motion Wendy Larson/Bob Carlson to approve the financial report for the month ending September 31, 2017 as reported by Brenda Rachner. Motion carried.

Motion Brenda Rachner/Melanie Johnson to approve payroll expenditures of \$240,175.92 and vouchers numbered 1127847 through 1127957, plus ACH transfers totaling \$626,549.02 for September 2017. Motion carried.

Motion Wendy Larson/Brenda Rachner to approve and release vouchers numbered 1127962 through 1128014 plus ACH payments dated October 16, 2017 totaling \$154,765.62. Motion carried.

Audience Recognition: Bus drivers, Len Huonder and John Erickson, had some questions in regards to reimbursement for training fees and salary rates. They also mentioned that they would like to see stricter discipline rules for students riding the bus. Superintendent Erickson recommended they draft some ideas to bring to the personnel committee for discussion.

Renee Ones, Guidance Counselor, reported on a mental health screener/wellness check started by Polk County Mental Health called the Y-Screen. Webster 9th grade students will have the option to take the questionnaire. Permission slips were sent home with more information on the screener.

Coach Janssen is requesting to take some of the volleyball players to the state tournament in Green Bay. Motion Wendy Larson/Melanie Johnson to approve the overnight trip to the state volleyball tournament. Motion carried.

Coaches Ward and Elmgren are requesting to take some the cross country athletes to the state tournament in Wisconsin Rapids. Motion Terry Larsen/Brenda Rachner to approve the overnight trip to the state cross country tournament. Motion carried.

Superintendent Erickson presented the numbers for the official 3rd Friday pupil count.

Motion Terry Larsen/Bob Carlson to certify the tax levy at \$6,343,827.00 for the 2107-18 school year. Motion carried.

Committee Reports:

Budget-Terry Larsen reported the committee met to review last year's budget and evaluate the proposed budget for this year.

REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
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Policy- Wendy Larson reported the committee met to review a number of additions to the Student Handbook, District Policy Book, and Employee Handbook. The first readings of the following policies were presented: Conduct at School Sponsored Events, 5-12 Pupil Attendance Policy, Extracurricular Activities, Equal Educational Activities, Programs for Students with Disabilities, Commencement Attire, Leave Without Pay, Early Separation from Employment, and Unused Sick Days.

Transportation – Bob Carlson shared the bids received for the 2005 Bluebird school bus. The Board decided to table those bids to see what the District could get for the bus at a salvage yard.

Principals Reports:

Pam Peterson reported on family night at the Middle School with the author, R.J. Kinderman, from Spooner, WI. Grade 5 students attended a field trip that was sponsored by the Burnett County Forest Service and the Great Lakes Timber Professional Association to educate area youth about the forestry industry. Mrs. Simon is starting a STEM (Science, Technology, Engineering, and Math) club for grades 5 and 6.

Martha Anderson reported on Habits of the Mind, Tiger Pride, and Staff Professional Development Day.

Josh Hetfeld gave an update on the use of the ITV system. He also mentioned that some of the Webster teachers will be observing personalized learning at the Eastern Caver School District in Chaska Minnesota.

Motion Brenda Rachner/Katie Smith to adjourn to the Executive Session at 6:45 p.m. pursuant to 19.85 (1) (c) for the consideration of Middle School Boys Basketball coaches and volunteer coaches. Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Brenda Rachner, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,


Wendy Larson
School Board Clerk

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
November 27, 2017**

MEMBERS PRESENT: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Brenda Rachner, Katie Smith, Bob Carlson

OTHERS PRESENT: Jim Erickson, LeAnn Christensen, Brian Sears, Stacy Gaffney

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on November 23, 2017.

Motion Brenda Rachner/Wendy Larson to approve the minutes of the regular meeting and executive session of October 16, 2017, and the revised executive session minutes of September 18, 2017.

Motion carried.

Motion Terry Larsen/Bob Carlson to approve the financial report for the month ending October 31, 2017 as reported by Brenda Rachner. Motion carried.

Motion Wendy Larson/Brenda Rachner to approve payroll expenditures of \$290,113.39 and vouchers numbered 1127958 through 1128041, plus ACH transfers totaling \$475,005.78 for October 2017.

Motion carried.

Motion Katie Smith/Bob Carlson to approve and release vouchers numbered 1128061 through 1128110 plus ACH payments dated November 27, 2017 totaling \$86,089.87. Motion carried.

Audience Recognition: None

Ms. Fletcher and some of her Middle School students reported on Make a Difference Day and what it meant to them to take part in serving their community.

Staff that attended the INACOL Conference shared their takeaways. Some of the things they learned about were working with kids in poverty, the importance of including parents in the process of learning, and new ways to use data to identify what learning has taken place.

Superintendent Erickson shared that the Blizzard hockey team sent a letter requesting a contribution to the program. Because we have no High School participation this year, no action was taken.

Superintendent Erickson reported on a number of Youth Options requests. Terry Larsen/Wendy Larson to approve the Youth Options requests for the 2017-18 spring semester. Motion carried.

Rachel Merkt is requesting for some of her students to participate at the Dorian music festival held annually at Luther College in Decorah, Iowa. Motion Wendy Larson/Melanie Johnson to approve the overnight trip to the Dorian Music Festival. Motion carried.

The Indian Policy and Procedure (IPP) is a required document that is submitted with the Impact Aid application. Motion Wendy Larson/Brenda Rachner to approve the Indian Policy and Procedures for the 2017-18 school year. Motion carried.

Staff Resignations:

Motion Bob Carlson/Wendy Larson to accept the resignation from Jeff Roberts as Middle School Football Coach. Motion carried.

Motion Terry Larsen/Melanie Johnson to accept the resignation from Mary Petersen as an Instructional Assistant, effective November 30, 2017. Motion carried.

Committee Meetings:

Personnel – Mark Elliott reported the committee met to work on staff salary increases and review last year's performance points payouts.

Policy - Wendy reported on the second readings of the following policies:

-Student Policies

Conduct at School Sponsored Events
5-12 Pupil Attendance Policy

-District Policies

Extracurricular Activities
Equal Educational Activities
Programs for Students with Disabilities

-Employee Handbook

Early Separation from Employment and Unused Sick Days

Motion Brenda Rachner/Wendy Larson to approve the policies at the second reading as presented.
Motion carried.

Principals Reports:

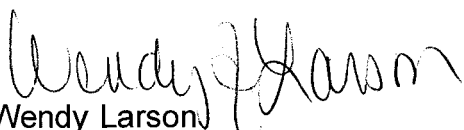
Pam Peterson reported on the STEM trip to the Minnesota Science Museum for the Girls Science and Technology Day. An honor roll celebration was held for A and B Honor Roll students.

Martha Anderson reported on the first Reading RTI data review day. She was pleased to have heard from the teachers about the impact the new reading series "Journeys" is having on the early literacy skills.

Josh Hetfeld reported on the parent teacher conferences turnout, and that truancy court will take place twice a month instead of once, hoping it will help keep the truancy count down. Native American week Pow Wow is Friday. Fall Sports have concluded.

Motion Melanie Johnson and Brenda Rachner to adjourn to the Executive Session at 6:46 p.m. pursuant to 19.85 (1) (c) for the consideration of new staff contracts-Instructional Aide/Cheerleading Coach, Bus Driver compensation/longevity, and leave without pay procedures. Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Brenda Rachner, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,


Wendy Larson
School Board Clerk

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
DECEMBER 18, 2017**

MEMBERS PRESENT: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Brenda Rachner, Katie Smith, Bob Carlson

OTHERS PRESENT: Jim Erickson, LeAnn Christensen, Brian Sears, Stacy Gaffney

Board President, Mark Elliott, called the regular meeting to order at 5:30 p.m. He was informed that the meeting was posted and the press notified on November 27, 2017.

Motion Terry Larsen/Wendy Larson to approve the minutes of the regular meeting and executive session of November 27, 2017. Motion carried.

Motion Melanie Johnson/Katie Smith to approve the financial report for the month ending November 30, 2017, as reported by Brenda Rachner. Motion carried.

Motion Wendy Larson/Bob Carlson to approve payroll expenditures of \$275,604.84 and vouchers numbered 1128042 through 1128126, plus ACH transfers totaling \$415,003.31 for November 2017. Motion carried.

Motion Terry Larsen/Wendy Larson to approve and release vouchers numbered 1128135 through 1128176 plus ACH payments dated December 18, 2017 totaling \$79,817.13. Motion carried.

Audience Recognition: None

Teachers, Deb Pawlak and Terry Day, were selected to offer a sectional at the TIES (Technology and Information Educational Services) conference on how they started to incorporate Personalized Learning into their classrooms. They spoke to the Board about the conference.

The Student Council students reported on the food and toy drive. They were happy to supply around 85 families and 250 kids with food and toys for Christmas.

The Spanish Club students reported on their trip to Costa Rica and Nicaragua. The trip gave the students a chance to practice their Spanish speaking and listening skills. Equally significant is the immersion into a culture vastly different from their own.

Superintendent Erickson gave a brief overview of our score on the school DPI report card.

Superintendent Erickson reviewed the annual Audit Report from Stotz & Co. with the Board.

Committee Meetings:

Personnel – Mark Elliott reported the committee met to review and discuss employee compensation for the 2017-18 school year. Recommendations were given to the full Board for approval.

Property – Melanie Johnson recommended the approval of Ross Tollander's bid for snow plowing. Motion Bob Carlson/Wendy Larson to accept the snowplowing bid from Ross Tollander for \$100 per hour for the years 2017 through 2019. Motion carried.

REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
December 18, 2017
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Principals Reports:

The Principals reported on the Christmas programs in their individual buildings and the extensive use of the schools facilities.

Motion Wendy Larson and Brenda Rachner to adjourn to the Executive Session at 6:13 p.m. pursuant to 19.85 (1) (c) for the discussion of fall sports coaching evaluations, consideration of volunteer coaches, employee compensation for 2017-18, and leave without pay procedures. Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Brenda Rachner, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,


Wendy Larson
School Board Clerk

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
January 15, 2018**

MEMBERS PRESENT: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Brenda Rachner, Katie Smith, Bob Carlson

OTHERS PRESENT: Jim Erickson, LeAnn Christensen, Brian Sears, Stacy Gaffney

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on January 11, 2018.

Motion Terry Larsen/Katie Smith to approve the minutes of the regular meeting and executive session of December 18, 2017. Motion carried.

Motion Melanie Johnson/Bob Carlson to approve the financial report for the month ending December 31, 2017, as reported by Brenda Rachner. Motion carried.

Motion Brenda Rachner/Wendy Larson to approve payroll expenditures of \$305,655.03 and vouchers numbered 1128127 through 1128206, plus ACH transfers totaling \$486,998.96 for December 2017. Motion carried.

Motion Terry Larsen/Brenda Rachner to approve and release vouchers numbered 1128211 through 1128269 plus ACH payments dated January 15, 2018 totaling \$73,369.80. Motion carried.

Audience Recognition: None

Mrs. Simon and students spoke about the STEM Club that was recently started to give students a chance to get involved with science, technology, engineering, and math activities. They meet twice a month, averaging about 25 students each night.

The School Board is required to determine the number of regular and special education spaces available for the open enrollment period. Motion Terry Larsen/Wendy Larson to approve the Open Enrollment space availability for the 2018-2019 school year as listed below:

2018-19 School District of Webster Enrollment Projection						
Class Size x Number of Sections = Capacity-Projected Enrollment = Spaces Available						
Grade	Class Size	# Sections	Capacity	Less Projected Enrollment	Space Available	Waiting List
EC		1				
PK	25	2	50	45	5	
K5	18	3	54	40	14	
1	18	3	54	45	9	
2	18	3	54	46	8	
3	18	3	54	48	6	
4	25	2	50	35	15	
5	25	3	75	53	22	
6	30	2	60	55	5	
7	30	2	60	50	10	
8	30	2	60	57	3	
9	30	2	60	39	21	
10	30	2	60	54	6	
11	30	2	60	47	13	
12	30	2	60	44	16	
Total				658		

REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 School – IMC
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Motion Bob Carlson/Brenda Rachner to approve the Special Education Open Enrollment space availability for the 2018-2019 school year as listed below:

Special Education Open Enrollment Space Capacity

Building/Program	Case Load Weighted Capacity*	# Teacher FTE	Capacity	Projected Weighted Capacity*	Weighted Space Available	Student Spaces Available	Nee to leave room open for ongoing referrals	
Early Childhood	12	1	12			0	4 in referral 1 B3 referral this spring	Dual program in which gen ed teacher is also SpEd teacher
Elementary K-4	26	2	52	49.8	2.2	0	2 in referral	
Middle School 5-8	26	3	78	71.8	6.2	0	3 in referral	
High School 9-12	26	2	52	56.3	-4.3	0	2 in referral	
Speech/Language Only	35	1	35	29.1	5.9	2		Updated 1/9/18

**Based upon guideline from DPI's Statewide Caseload Formula*

Staff Resignations:

Motion Wendy Larson/Melanie Johnson to approve the resignation from Scott Hoefs as Middle School Baseball Coach. Motion carried.

Motion Brenda Rachner/Wendy Larson to approve the resignation from Kim Flodin as Assistant Volleyball Coach. Motion carried.

The Board reviewed the itinerary for the 2019 Spanish Club Trip to Mexico, Belize, and Guatemala. Brenda Rachner/Katie Smith to approve the 2019 Spanish Club trip. Motion carried.

Superintendent Erickson reported that he met with staff to draft the 2018-2019 school calendar. The draft was shared with the Board for any suggestions before adoption at the February meeting.

Committee Meetings:

Policy – Wendy Larson reported the committee met and reviewed a number of new and updated policies. First readings (new district policies): Methods of Procurement, Financial Management and Internal Controls, Standards of Conduct in Purchasing and Contracting. First readings (new student policies): 504 Plans and Services for Students with Disabilities and Graduation Ceremonies. (Updated policies): Local Wellness Policy, Indian Policies and Procedures, Guidance and Counseling programs.

Motion Wendy Larson/Brenda Rachner to approve the Indian Policy and Procedures policy, to replace the one that was approved at the November meeting. Motion carried.

Curriculum – Brenda Rachner reported the committee met and reviewed the School Report Card. They also discussed Driver's Ed fees.

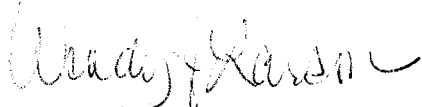
Motion Wendy Larson/Brenda Rachner to increase the Driver's Ed fees for out of district students from \$100 to \$200. Motion carried.

Principals Reports:

Mr. Hetfeld and Mrs. Anderson reported on their trip to Harrisburg, South Dakota for a Personalized Learning site visit. Mrs. Peterson told the Board about a \$500 donation from the Webb Lake Men's Club toward clothing and supplies for our students.

Motion Terry Larsen/Bob Carlson to adjourn to the Executive Session at 6:46 p.m. pursuant to 19.85 (1) (c) for the consideration of volunteer coaches, assistant softball coach, and mid-year teacher evaluations. Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Brenda Rachner, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Wendy Larson", with a long horizontal flourish extending to the right.

Wendy Larson
School Board Clerk

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
February 19, 2018**

MEMBERS PRESENT: Wendy Larson, Melanie Johnson, Mark Elliott,
Brenda Rachner, Katie Smith, Bob Carlson

MEMBERS ABSENT: Terry Larsen

OTHERS PRESENT: Jim Erickson, LeAnn Christensen, Stacy Gaffney

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on February 15, 2018.

Motion Katie Smith/Wendy Larson to approve the minutes of the regular meeting and executive session of January 15, 2018, and special meeting of January 17, 2018. Motion carried.

Motion Bob Carlson/Melanie Johnson to approve the financial report for the month ending January 31, 2018, as reported by Brenda Rachner. Motion carried.

Motion Brenda Rachner/Wendy Larson to approve payroll expenditures of \$268,184.86 and vouchers numbered 1128207 through 1128291, plus ACH transfers totaling \$375,781.40 for January 2018. Motion carried.

Motion Wendy Larson/Melanie Johnson to approve and release vouchers numbered 1128299 through 1128358 plus ACH payments dated February 19, 2018 totaling \$82,920.41. Motion carried.

Audience Recognition: None

Julie Strang and students spoke about their experience at the Dorian Vocal Festival and shared a video of their performance of Amazing Grace with the Board.

SOFTEC is a group that has partnered with WITC to offer classes/training in our area. The intent is to secure employment opportunities with local businesses in an accelerated timeline with less incurred debt. Students will be able to attend customized courses and work part-time to start.

Ms. Houman and Ms. Christensen demonstrated the District's new and improved website to the Board.

Mrs. Anderson gave the semi-annual report on Achievement Gap Reduction (AGR). The AGR program is what replaced SAGE. An update is given twice a year as to the progress of reducing the number of students who test at lower than 25% in Reading and Math. A great deal of improvement has already been made this year, with an overall average reduction of 22% in Reading and 12% in Math.

Superintendent Erickson reported on the final numbers of the January pupil count.

John and Brenda Mulroy requested permission to take the girls' basketball team on an overnight trip to the state basketball tournament at the Resch Center in Green Bay. Motion Wendy Larson/Bob Carlson to approve the girls' basketball team overnight trip to attend the state tournament. Motion carried.

Staff Resignation:

Melanie Johnson/Brenda Rachner to accept the resignation from Cathie Mahlen as Middle School Track Coach. Motion carried.

The second reading of the 2018-2019 school calendar was presented. Motion Wendy Larson/Bob Carlson to accept the 2018-2019 school calendar as published. Motion carried.

Committee Meetings:

Policy – Wendy Larson spoke about the second reading of the following policies: (new district policies): Methods of Procurement, Financial Management and Internal Controls, Standards of Conduct in Purchasing and Contracting. First readings (new student policies): 504 Plans and Services for Students with Disabilities and Graduation Ceremonies. (Updated policies): Local Wellness Policy, Indian Policies and Procedures, Guidance and Counseling programs. Motion Brenda Rachner/Katie Smith to approve the policies as presented at the second reading. Motion carried.

Personnel – Mark Elliott reported the committee met to discuss the school calendar, use of personal days, new school clubs, and the approval process for volunteers.

Principals Reports:

Mrs. Peterson reported on the District Spelling Bee held February 2nd. There were two contestants from each grade 4-8. The two winners go on to the regional Bee at CESA 11 on February 21.

Mr. Hetfeld demonstrated the Padcaster, a mobile production studio, which the students have been using to do daily announcements, thus expanding their technology and literacy skills.

Mrs. Anderson reported on a number of professional development offerings that took place at the elementary school.

Superintendent Erickson reminded the Board about the PAC – Board of Education dinner on March 21st.

Motion Wendy Larson/Bob Carlson to adjourn to the Executive Session at 7:06 p.m. pursuant to 19.85 (1) (c) for the consideration of volunteer coaches and an assistant track coach. Wendy Larson, yes; Melanie Johnson, yes; Mark Elliott, yes; Brenda Rachner, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,


Wendy Larson
School Board Clerk

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
March 19, 2018**

MEMBERS PRESENT: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Brenda Rachner, Katie Smith, Bob Carlson

OTHERS PRESENT: Jim Erickson, LeAnn Christensen, Crystal Houman, Brian Sears

Board President, Mark Elliott, called the regular meeting to order at 5:00 p.m. He was informed that the meeting was posted and the press notified on March 15, 2018.

Motion Terry Larsen/Bob Carlson to approve the minutes of the regular meeting and executive session of February 19, 2018, and special meeting of March 5, 2018. Motion carried.

Motion Wendy Larson/Melanie Johnson to approve the financial report for the month ending February 28, 2018, as reported by Mark Elliott. Motion carried.

Motion Wendy Larson/Bob Carlson to approve payroll expenditures of \$280,794.65 and vouchers numbered 1128292 through 1128376, plus ACH transfers totaling \$448,376.67 for February 2018. Motion carried.

Motion Wendy Larson/Terry Larsen to approve and release vouchers numbered 1128385 through 1128447 plus ACH payments dated March 19, 2018 totaling \$891,611.00. Motion carried.

Audience Recognition: None

Mrs. Eckart and student AJ Spafford demonstrated a digital portfolio app called Seesaw that is used in the classroom.

Miss Kerr demonstrated how classroom teachers and students use Google Classroom.

Mrs. Billings spoke about the Adverse Childhood Experiences Training, ACES, and shared how the Elementary school will implement the tools.

Superintendent Erickson shared the ECCP/SCN application. Terry Larsen/Wendy Larson to Approve the ECCP/SCN requests for 2018-19 school year. Motion Carried.

The CESA Shared Service Contract is up for renewal. Terry Larsen/Melanie Johnson to approve the CESA Shared Services Contract for the 2018-19 school year. Motion Carried.

Staff Resignation:

Wendy Larson/Bob Carlson to accept the resignation from Debra Jackson Special Education Secretary. Motion carried.

Melanie Johnson/Brenda Rachner to accept the resignation from Miki Messer Middle School Volleyball Coach. Motion Carried.

Superintendent Erickson reported to the board on the school safety plan and recent updates.

Principals Reports:

Mrs. Anderson reported on Writers Showcase, 200 in attendance. Showcased the students writing. It was a good way to encourage the writing in the classroom. It was the 3rd annual and well attended.

Mrs. Peterson reported on Jeff Veley speaker about how to build resilience in kids from bullies and how to talk bullies down. Siren and Grantsburg were invited her to attend.

Mr. Hetfeld reported on ACT Test they had 100% attendance. ACT workkeys career based assessment students will receive scores in 5 weeks. He also reported on the nationwide planned walkout on March 14th. Roughly 100 students participated. Both Mrs. Getts and Mr. Hetfeld addressed the students.

Motion Bob Carlson/Katie Smith to adjourn to the Executive Session at 6:18 p.m. pursuant to 19.85 (1) (c) for the consideration of MS Track and Assistant Volleyball Coach. Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Brenda Rachner, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Wendy J. Larson". The signature is fluid and cursive, with the first name "Wendy" and last name "Larson" being the most prominent parts.

Wendy Larson
School Board Clerk

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
April 16, 2018**

MEMBERS PRESENT: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Brenda Rachner, Katie Smith, Bob Carlson

OTHERS PRESENT: Jim Erickson, LeAnn Christensen, Crystal Houman, Brian Sears

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on April 12, 2018.

Motion Katie Smith/Wendy Larson to approve the minutes of the regular meeting and executive session of March 19, 2018, and Board of Canvassers of April 10, 2018. Motion carried.

Motion Wendy Larson/Melanie Johnson to approve the financial report for the month ending March 31, 2018, as reported by Brenda Rachner. Motion carried.

Motion Wendy Larson/Bob Carlson to approve payroll expenditures of \$281,554.88 and vouchers numbered 1128377 through 1128459, plus ACH transfers totaling \$1,202,750.49 for March 2018. Motion carried.

Motion Wendy Larson/Terry Larsen to approve and release vouchers numbered 1128464 through 1128513 plus ACH payments dated April 16, 2018 totaling \$73,562.09. Motion carried.

Audience Recognition: None

Oath of Office for Melanie Johnson, Wendy Larson, Brenda Rachner

Mrs. Ones introduced the Class of 2018 Valedictorian, Salutatorian, Top 10 and Technical Education Scholarship winner.

Ron Dorn asked the board for Consideration of Skills USA Team overnight trip to Madison. Wendy Larson/Brenda Rachner to Approve the Overnight Trip to Madison for Skills USA request. Motion Carried.

Mr. Erickson asked the board to Consider an overnight trip for the Baseball team to Edgerton. Terry Larsen/ Bob Carlson to Approved the Baseball Team Overnight Trip to Edgerton. Motion Carried.

Mrs. Strang asked the board to consider Music Department trip to Florida. Wendy Larson/ Melanie Johnson to Approve the Music Department trip to Florida. Motion Carried.

Renee Ones and Gracie Billings shared information for the board on PREPaRE.

Staff Retirements:

Brenda Rachner/Wendy Larson to accept the retirement from Jim Sorenson, High School Math Teacher. Motion carried.

Bob Carlson/Wendy Larson to accept the retirement from Stephanie (Jill) Olson, Elementary Teacher. Motion Carried.

Staff Resignation:

Wendy Larson/Melanie Johnson to accept the resignation from Krissa Ward, School Psychologist. Motion Carried.

Committee Reports:

Policy: Wendy Larson spoke about the first reading of the following policies: New Student Policies on Part Time Enrollment, Start College Now, Early College Credit Program. Updated Policies on Student Assessment and Student Conduct. Proposed Changes to the Employee Handbook for Teacher Retirement, Teacher Personal Days and Addition of Golf Coach to Appendix A.

Budget: Terry Larsen reported the committee met to review this years budget, health insurance usage, next year's funding and the new school safety grant.

Principals Reports:

Mrs. Anderson reported that WI State Forward testing is complete. She also reported that Parent Teacher conferences was very well attended and went smoothly. Mrs. Anderson explained Habits of the Mind and the Growth Mindset with students to help them begin growth of their own skills.

Mrs. Peterson reported that the Middle School is going to begin testing. She reported that it was very poorly attended at the Middle School. She talked about the principals attending the Standards Based Grading at CESA.

Mr. Hetfeld reported on the Standards Based Grading at CESA. He also reported that 9th and 10th grade will begin ACT Aspire testing next week. Mr. Hetfeld reported on spring events, prom April 28, Senior Scholarship and Awards night May 2nd, Graduation Saturday May 19.

Mrs. Peterson and Mrs. Anderson reported that the MS and Elementary were awarded the WI School of Recognition award.

Mark Elliott reminded the board of the Re-Organization Meeting on April 23, 2018 5:00p.m.

Motion Wendy Larson/ Brenda Rachner to adjourn to the Executive Session at 6:54 p.m. pursuant to 19.85 (1) (c) for the consideration of MS Baseball, Winter Coaching Evaluations, JV Baseball. Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Brenda Rachner, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,



Wendy Larson
School Board Clerk

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
May 21, 2018**

MEMBERS PRESENT: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott, Katie Smith, Bob Carlson

MEMBERS ABSENT: Brenda Rachner

OTHERS PRESENT: Jim Erickson, LeAnn Christensen, Crystal Houman, Josh Hetfeld

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on May 17, 2018.

Motion Terry Larsen/ Wendy Larson to approve the minutes of the regular meeting, executive session of April 16, 2018; re-organization meeting of April 23, 2018 and special meeting of May 9, 2018. Motion carried.

Motion Wendy Larson/ Melanie Johnson to approve the financial report for the month ending April 30, 2018, as reported by Mark Elliott. Motion carried.

Motion Bob Carlson/ Wendy Larson to approve payroll expenditures of \$267,682.97 and vouchers numbered 1128460 through 1128558, plus ACH transfers totaling \$407,408.53 for April 2018. Motion carried.

Motion Terry Larsen/ Melanie Johnson to approve and release vouchers numbered 1128567 through 1128630 plus ACH payments dated May 21, 2018 totaling \$113,504.14. Motion carried.

Audience Recognition: None

Mr. Dorn explained the trip to Skills USA competition in Madison. The students represented our district well, with one student placing 3rd in CNC machining.

Mrs. Ingalls presented to the board the Health Office Report for the 2017-18 school year.

Open enrollment applications were presented to the Board for approval/denial. Motion Wendy Larson/ Melanie Johnson to approve the Open Enrollment students with one exception as indicated on the enrollment sheets for the upcoming 2018-2019 school year. Motion carried.

Early College Credit Program applications were presented to the Board for approval/denial. Motion Terry Larsen/ Wendy Larson to approve ECCP application. Motion Carried.

Start College Now application was presented to the Board for approval/denial. Motion Terry Larsen/Wendy Larson to approve Start College Now Application. Motion Carried.

Staff Resignation:

Wendy Larson/Katie Smith to accept the resignation from Dylan Romanoski, HS English. Motion Carried.

Bob Carlson/Melanie Johnson to accept the resignation from Lauren Amundson, MS Special Education Teacher. Motion Carried.

Terry Larsen/Katie Smith to accept the resignation from Tammy Quatman, MS Softball. Motion Carried.

Terry Larsen/ Bob Carlson Motion to create Skills USA Activity Account. Motion Approved.

Katie Smith/Melanie Johnson Motion to create MS Stem Activity Account. Motion Approved.

Melanie Johnson/Katie Smith Motion to create Class of 2019 Activity Account. Motion Approved.

Committee Reports:

Policy: Wendy Larson spoke about the second reading of the following policies: New Student Policies on Part Time Enrollment, Start College Now, Early College Credit Program. Updated Policies on Student Assessment and Student Conduct. Proposed Changes to the Employee Handbook for Teacher Retirement, Teacher Personal Days and Addition of Golf Coach to Appendix A.

Motion Wendy Larson/ Melanie Johnson to approve the New Student Policies on Part Time Enrollment at the second reading as presented. Motion carried.

Motion Terry Larsen/ Wendy Larson to approve the Start College Now policy at the second reading as presented. Motion carried.

Motion Melanie Johnson/Katie Smith to approve the Early College Credit Program Policy at the second reading as presented. Motion carried.

Motion Bob Carlson to approve the updates to the Policies on Student Assessment and Student Conduct at the second reading as presented. Motion carried.

Motion Terry Larsen/Wendy Larson to approve the Proposed Changes to the Employee Handbook for Teacher Retirement, Teacher Personal Days and Addition of Golf Coach to Appendix A at the second reading as presented. Motion carried.

Property: Melanie talked about the school safety grant. Discussed traffic flow. Also that the Committee toured the Elementary and Athletic Complex looking at future changes.

Principals Reports:

Mr. Hetfeld reported on graduation. He also reported on Award and Scholarship banquet. Baseball and track both won the Conference. HS ranks 100th in the US New and World Report.

Motion Katie Smith/ Wendy Larson to adjourn to the Executive Session at 6:41 p.m. pursuant to 19.85 (1) (c) for the consideration of Pupil Services, Secretary, MS Softball, HS Math. Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Katie Smith, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,



Wendy Larson
School Board Clerk

**REGULAR SCHOOL BOARD MEETING
SCHOOL DISTRICT OF WEBSTER / 5-12 SCHOOL – IMC
June 18, 2018**

MEMBERS PRESENT: Wendy Larson, Melanie Johnson, Terry Larsen, Mark Elliott,
Brenda Rachner, Bob Carlson

MEMBERS ABSENT: Katie Smith

OTHERS PRESENT: Jim Erickson, Stacy Gaffney, Josh Hetfeld, Martha Anderson,
Pam Peterson

Board President, Mark Elliott, called the regular meeting to order at 6:00 p.m. He was informed that the meeting was posted and the press notified on June 14, 2018.

Motion Terry Larsen/Bob Carlson to approve the minutes of the regular meeting and executive session of May 21, 2018; and special meeting of May 31, 2018. Motion carried.

Motion Wendy Larson/ Melanie Johnson to approve the financial report for the month ending May 31, 2018, as reported by Mark Elliott. Motion carried.

Motion Melanie Johnson/Bob Carlson to approve payroll expenditures of \$282,213.27 and vouchers numbered 1128559 through 1128665, plus ACH transfers totaling \$450,683.88 for May 2018. Motion carried.

Motion Terry Larsen/Wendy Larson to approve and release vouchers numbered 1128695 through 1128740 plus ACH payments dated June 18, 2018 totaling \$53,453.83. Motion carried.

Audience Recognition: Coach Washburn and the baseball team spoke about their experience at state and brought the 1st place trophy to the meeting to show the Board.

CUE Director, Jennifer Swenson, spoke to the Board about what has been happening with Communities United in Education over the 2017-18 school year. Participation was up to over 900 people.

Student fees were discussed. A change was requested to re-structure the lunch fees; PK-4 will be grouped together and grades 5-12 will be grouped together. DPI requested lunch fees increase by \$.10. Motion Bob Carlson/Wendy Larson to approve the lunch and breakfast prices and student fees for the 2018-2019 school year as follows:

- PK-4 Lunch \$2.05, 5-12 Lunch \$2.25, Adults \$3.10, Breakfast \$1.10
- 5-12 Locker Fees, \$5
- Parking Permit, \$5
- Drivers Ed Resident, \$100; Drivers Ed Non-Resident, \$200

Motion carried.

Superintendent Erickson shared the minutes of the Tribal Ed meeting. Motion Brenda Rachner/Wendy Larson to approve the Tribal Ed meeting minutes of May 29, 2018. Motion carried.

Superintendent Erickson presented a new procedure for Title 1 called "Supplement, no Supplant". Motion Terry Larsen/Melanie Johnson to approve the Supplement, Not Supplant Procedures as presented. Motion carried. The procedures will assist the district in demonstrating that it uses Title I funds only to supplement, and to the extent practical, increase the level of funds that would, in the absence of Title I funds, be made available from non-Federal sources for the education of children participating in Title I programs.

Principal Anderson gave the semi-annual report on Achievement Gap Reduction. Overall, we were able to reduce the number of students scoring below average in Reading by 21% and in Math by 14%.

Staff Retirement:

Wendy Larson/Terry Larsen to accept the retirement resignation from Terry Day, Elementary Teacher. Motion Carried.

Committee Reports:

Personnel: Mark Elliott reported the committee met to review the use of the District's Health Insurance, sick day buyout language, 2018-19 staffing, and compensation ideas.

Property: The three bids for the Tiger Construction House were reviewed. The committee recommends the Board consider awarding the house to Paul and Mary Kelly at a bid price of \$63,100. Motion Melanie Connor/Terry Larsen, to accept the bid of \$63,100 from Paul and Mary Kelly for the acquisition of the Tiger Construction House. Motion carried. The committee also met to complete the School Safety Grant Application and review preliminary numbers for possible projects at the athletic field.

Principals Reports:

Mrs. Peterson reported she has 12 students signed up for academic summer school, which was by invitation. They have also been working on scheduling for next year.

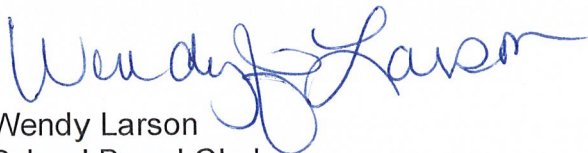
Mr. Hetfeld reported he has 16 students attending summer school in the high school working on credit recovery. He also congratulated the spring coaches and players on a great job, considering how the weather made for short seasons.

Mrs. Anderson reported she has 185 students attending summer school. The elementary school still has one teaching position that has yet to be filled for the 2018-19 school year.

Three applications for the Early College Credit Program and Start College Now were presented to the Board. Motion Brenda Rachner/Bob Carlson to approve all three applications. Motion Carried.

Motion Terry Larsen/Brenda Rachner to adjourn to the Executive Session at 6:41 p.m. pursuant to 19.85 (1) (c) for the consideration of MS Volleyball Coach, MS Football Coach, MS Special Ed Teacher, and HS English Teacher. Wendy Larson, yes; Melanie Johnson, yes; Terry Larsen, yes; Mark Elliott, yes; Brenda Rachner, yes; Bob Carlson, yes. Motion carried.

Respectfully submitted,



Wendy Larson
School Board Clerk