

Policy Ad Hoc Committee – Regular Session – April 17, 2025

Ad Hoc Members Present: Committee Chair, Kim Johnson, and Committee Members, Chaz Heinz and Pamela Peterson

Others Present: Joshua Hetfeld, District Administrator, and Public Consulting Group Members, Kevin Tidemand, Ben Koerper, and Jerry Metcalf

Kim Johnson, Committee Chair, called the Policy Ad Hoc Committee Meeting of February 17, 2025 to order at 11:03 a.m.

Joshua Hetfeld, District Administrator, began the meeting by stating that the public consulting group completed their review of Neola Series 1000- Administration, and 6000- Finances.

Joshua directed everyone to start with Neola Series 1000- Administration. While this series was worked through, the committee made slight changes to several different policies and discussed local district's policies, and any of the presented policies that those districts do not have adopted.

Policy 1662 - Employee Anti-Harassment: The committee discussed the use of the term “unlawful harassment”. For now, the committee decided to leave the policy as is to match the 3000 and 4000 series' wording, but will reach out to legal for more clarity.

Kim Johnson, Committee Chair, had to leave the meeting for a personal appointment.

The committee and consulting group worked though and discussed Series 6000- Finances. Some minor changes were made to these policies.

Policy 6235- Fund Balance: In our current policy, 662.3- Fund Balance, it states “It is the intention of the Board to maintain a year-end fund balance within the assigned and unassigned classification of the General Fund that is at least 20% of the ensuing year's budgeted general and special education expenditures.” There is nothing stating what the board is to do if it is not possible to maintain. The committee felt that we should leave this percentage blank in the new policy with the expectation of this to be set upon the completion of our Strategic Planning, along with a plan of the steps to take if we cannot maintain such percentage.

The Policy Ad Hoc Committee meeting of April 17, 2025 was adjourned at 3:05 p.m.

Respectfully submitted,

Chaz Heinz
Policy Ad Hoc Committee Member
School Board President

